



U.S. GOVERNMENT PRINTING OFFICE

Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

*America the Beautiful – the National Parks and Federal Recreational Lands  
DECALS*

as requisitioned from the U.S. Government Printing Office (GPO) by the

Department of the Interior  
National Park Service

Single Award

**TERM OF CONTRACT:** The term of this contract is for the period beginning **JUNE 1, 2013** and ending **MAY 31, 2014**, plus up to four (4) optional 12-month extension periods that may be added in accordance with the “OPTION TO EXTEND THE TERM OF THE CONTRACT” clause in SECTION 1 of this contract.

**BID OPENING:** Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC, time, on **MAY 10, 2013**.

**BID SUBMISSION:** Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Printing Office, 732 North Capitol Street, NW, Mailstop: PPSB, Room C-161, Attn: Bid Section, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001.

BIDDERS ARE ADVISED THAT SUBSTRATE HAS CHANGED FROM REFLECTIVE TO A VINYL SUBSTRATE.

Abstracts of contract prices are available at <http://www.gpo.gov/gpo/abstracts/abstract.action?region=Central>

For information of a technical nature call William (Bill) White, 202-512-0303/0310 (No collect calls).

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised August 2002)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

**DISPUTES CLAUSE:** GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/pdfs/vendors/contractdisputes.pdf](http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf). This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

**SUBCONTRACTING: Subcontracting is not allowed.**

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (item related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Press Sheets
P-8. Halftone Match (Single and Double Impression)	O.K. Press Sheets
P-10. Process Color Match	O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

- P-7. Proofs, average type dimension.
- P-8. Proofs, Electronic media.
- P-10. Proofs, Electronic media.

**OPTION TO EXTEND THE TERM OF THE CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract **may not exceed five (5) years** as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF

CONTRACT TERM” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

**EXTENSION OF CONTRACT TERM:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ECONOMIC PRICE ADJUSTMENT:** The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from the beginning of the contract to **May 31, 2014**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **February 28, 2013**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**POSTAWARD CONFERENCE:** In order to ensure that the contractor fully understands the total requirements of the job as indicated in these specifications, Government representatives will conduct a conference with the contractor’s representatives at the Government Printing Office, Washington, DC, immediately after award.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **June 1, 2013** through **May 31, 2014**, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued”, for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled “ORDERING”. The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government’s requirements for the items set forth herein do not result in orders in the amounts or quantities described as “estimated”, it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the “ORDERING” clause of this contract.

## SECTION 2. - SPECIFICATIONS

**SCOPE:** These specifications cover the production of decals requiring such operations as electronic prepress, printing in four-color process, binding, bar coding, packing, and distribution.

**TITLE:** America the Beautiful – the National Parks and Federal Recreational Lands—Decals

**FREQUENCY OF ORDERS:** Approximately 1 to 2 orders per year for the printing and binding of the products.

### QUANTITY/NUMBER OF PAGES/TRIM SIZE:

<u>QUANTITY</u>	<u>NO. OF PAGES</u>	<u>TRIM SIZE</u>
30,000 to 45,000	Face only	3-1/4" w x 2-3/4" h

**GOVERNMENT TO FURNISH:** Electronic media will be furnished as follows –

Platform: IBM compatible (Windows operating system).

Storage Media: CD-ROM or DVD or USB.

Files will be furnished in Postscript, native application, and/or PDF format.

Software: InDesign CS6; Adobe Acrobat Professional.

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All printer and screen fonts will be furnished.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Additional Information: The color identification system used is CMYK or Colormatch RGB (contractor to convert to CMYK), as applicable.

- Files provide for bleeds. All illustrations are provided in the electronic files
- PDF of color separations will be provided.

GPO Form 952 (Desktop Publishing - Disk Information) will be furnished.

One reproduction proof, GPO Form 905, with labeling and marking specifications.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "GOVERNMENT TO FURNISH," necessary to produce the product(s) in accordance with these specifications.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested by contacting Brandon Flint on (202) 513-7096 or Brooke Linford on (202) 513-7139.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

All halftones are to be at 150-line screen or finer.

**DIGITAL DELIVERABLES:** Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy. Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the Government furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. Contractor to supply one digital deliverable with native files, all linked graphics & fonts and the other digital deliverable to contain PDF 6.0 files that have been press optimized, with fonts embedded & proper color Mode (Pantone). Digital deliverables must be Mac/Windows compatible. The digital deliverables must be an exact representation of the final printed product and shall be returned on CD-ROM. The CD-ROM and jewel case must be clearly labeled with Program No., Print Order No., Jacket No., Title, and a print-out of the file directory.

**PROOFS:** Proofs will be required with the first order placed each year.

One set of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi. Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. Proofs must show dot structure; or

In lieu of digital one-piece laminated proofs, at contractor's option one set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 (2009 or later).

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an "O.K. to print."

**AT AGENCY'S OPTION, PROOF MAY BE WAIVED.**

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

*Decals* –Vinyl, White Gloss, Tamper Resistant, 0.003” to 0.004” thick, or equal.

**PRINTING:** Decal prints face only in 4-color process consisting of type/line matter, and 4-color illustrations. Decal must be printed on a press capable of printing four colors in a single pass through the press (minimum four printing units).

**NOTE: THERMAL TRANSFER PRINTING IS REQUIRED FOR NUMBERING AND BARCODE.**

**NUMBERING:** Number consecutively with a 9 digit number where indicated using a minimum 12 point type (or appropriate to fit area). No missing numbers. Crash numbering is not acceptable.

Thermal print each specified print order lot of decals using consecutive numbering in black. Numbering to be on face of decal. (Numbering may be reversed out to white depending on the background. *(NOTE: For the base contract year and each option year exercised, the numbering will always begin with the last two digits of the calendar year for which the decals are to be produced.)*)

**BARCODING:** Encode one barcode on face of decal. “NUMBER”, must be barcoded, on label, using the Uniform Symbology Specification – Code 39 (new standard) barcode system, for non-contact reading, in accordance with ANSI/AIM BCI – 1995. **BARCODE MUST CORRESPOND TO NUMBERING.**

The inks used must not show any appreciable change in color after exposure in an Atlas Fadeometer for 1,700 standard fading hours (5-years) or its equivalent.

After printing, coat the entire surface of face with a protective UV coating to ensure that the image will not fade for at least a 2-year period.

**PRESS SHEET INSPECTION:** Final makeready press sheets may be inspected and approved at the contractor’s plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. When a press sheet inspection is required, it will be specified on the individual print order. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) dated August 2002. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press’s ink rollers. The control bars (such as, BRUNNER, GATF, GRETAG, or RIT) must show areas consisting of 3/16 x 3/16” minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

**AT AGENCY’S OPTION, PRESS SHEET INSPECTION MAY BE WAIVED.**

**MARGINS:** Uncommon bleeds, margins will be as indicated on the print order or furnished copy. Follow electronic media.

**BINDING:** Trim four sides.

**CONSTRUCTION:** Coat back of labels with a permanent type pressure sensitive adhesive and mount on a suitable slit backing sheet with either a scallop cut or slit near the center for easy removal from backing sheet.

Labels must be theft/tamper resistant when applied to glass, metal, painted, or rubberized surfaces after full adhesion.

Must be manufactured to tear or self-destruct when any attempt is made to remove label.

Labels will be used outdoors and will be exposed to all types of extreme weather conditions (hot and cold).



Labels must be able to withstand extreme climatic conditions from 10 degrees to 100 degrees Fahrenheit with 100 percent humidity, furtive removal road chemicals, and car wash materials.

**PACKING:** When ordered, bundle decals in units of 50. Decals must be shipped in bundles of 50 with the consecutive numbering series for each bundle beginning with the last two digits of 01 or 51 after the 2-digit calendar year and ending in the last two digits 50 or 00. Pack bundles of products in a shipping container not to exceed 35 pounds when fully packed.

Shipping containers must be of sufficient strength and durability as to insure against damage to the product during shipment and that the package will not open or split during shipment.

**LABELING AND MARKING:** Reproduce shipping container label from furnished repro, fill in appropriate blanks, and attach to shipping containers.

**QUALITY ASSURANCE RANDOM COPIES:** The contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

**DISTRIBUTION:** Deliver f.o.b. destination, via small package carrier/traceable means, directly to: USGS Receiving, Denver Federal Center, Attn: Jennifer Boyea/Patrick Donahoo, Building 810, Door E-11, EFC, Denver, CO 80225.

One copy of contractor's billing voucher for each Print Order showing each item for payment identified by line item number, item description, quantity, and cost must be sent to: Department of Interior, National Park Service, Attn: Brandon Flint, 1201 Eye Street, NW, Washington, DC 20240 (Phone: 202-513-7096).

In addition, for each order placed, contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to [brandon\\_flint@nps.gov](mailto:brandon_flint@nps.gov) (*or to the address furnished on the Print Order*). The subject line of this message shall be "Distribution Notice for Jacket \_\_\_\_\_, Program Number 0480-S, Print Order \_\_\_\_\_". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Upon completion of the contract, all furnished material, including electronic media, must be returned to the Department of Interior, NPS, Attn: Brandon Flint, 1201 Eye Street, NW, Washington, DC 20240 (Phone: 202-513-7096).

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of an individual print order (GPO Form 2511) or Electronic Confirmation for each electronic order.

Furnished material and proofs must be picked up from and delivered to the Department of Interior, NPS, Attn: Brandon Flint, 1201 Eye Street, NW, Washington, DC 20240 (Phone: 202-513-7096).

Furnished electronic media must be returned with proofs.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

When required, proofs must be submitted within five (5) workdays of notification of availability of print order and furnished materials.

Proofs will be withheld no more than four (4) workdays from their receipt at the Department until they are made available for pickup. (Note: The first workday after receipt of proofs at the Department is day one of the hold time.)

Contractor must complete production and distribution within 20 workdays after notification of availability of print order and furnished materials.

If proofs are ordered, contractor must complete production and distribution within 20 workdays after receipt of an "O.K to print" on proofs.

Contractor must call GPO Contract Compliance Section at (202) 512-0520 or email [compliance@gpo.gov](mailto:compliance@gpo.gov) immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department.

**CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".**

**PRESS SHEET INSPECTION:** Call (202) 512-1162, between the hours of 8:00 a.m. and 2:00 p.m., prevailing eastern time, with three (3) workdays notice.

Press sheets will be inspected at the contractor's plant for quality conformance. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain one color bar for each color placed parallel to the proofer's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, 75%; dot gain scale (GATF, BRUNNER, or GRETAG); and gray balance patches for process color, repeated across the entire press sheet. The density must be constant across the full width of the sheet with deviations not to exceed plus or minus 5%. For viewing of the press sheets, the contractor must provide a densitometer and controlled lighting using overhead viewing lights with 5000 degree Kelvin lumination.

NOTE: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

The ship/deliver date indicated on the print order is the date products ordered for shipping f.o.b. destination must be delivered to the USGS Receiving, Denver Federal Center, Attn: Jennifer Boyea/Patrick Donahoo, Building 810, Door E-11, EFC Denver, CO 80225

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Upon completion of each order, the contractor is to notify the U.S. Government Printing Office of the date of shipment (or delivery, if applicable). Call (202) 512-0516 or 0517; callers outside the Washington, DC area may call toll free 1-800-424-9470 or 9471.

**SECTION 3. - DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the “SCHEDULE OF PRICES” to the following units of production which are the estimated requirements to produce one (1) year’s production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

Travel expenses and per diem to be incurred by the Government for press sheet inspections will be a factor in determining award. This will be based on sending one or two Government representatives from the Washington, DC area on one inspection trips lasting one calendar day per trip.

The following item designations correspond to those listed in the “SCHEDULE OF PRICES”.

	(1)	(2)
I. (a)	2	75

**SECTION 4. - SCHEDULE OF PRICES**

Bids offered are f.o.b. destination

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per-1,000 rate.

**I. PRINTING BINDING AND DISTRIBUTION:** Prices offered shall include the cost of all required materials and operations (including proofs and stock) necessary for the printing binding and distribution of the product listed in accordance with these specifications.

	<u>Makeready</u>	<u>Running Per</u>
	<u>and/or Setup</u>	<u>1,000 Copies</u>
	(1)	(2)

(a) Per Decal .....\$ \_\_\_\_\_ \$ \_\_\_\_\_

**INSTRUCTIONS FOR BID SUBMISSION:** Fill out “SECTION 4. – SCHEDULE OF PRICES,” initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the “SCHEDULE OF PRICES” with two copies of the GPO Form 910 “BID” form. Do not enter bid prices on GPO Form 910; prices entered in the “SCHEDULE OF PRICES” will prevail.

Bidder \_\_\_\_\_

\_\_\_\_\_  
(City - State)

By \_\_\_\_\_

(Signature and title of person authorized to sign this bid)

\_\_\_\_\_  
(Person to be contacted)

\_\_\_\_\_  
(Telephone Number)