**TITLE: Firewood Cutting Maps** 

| TITEE. THOWOOD OUTLING Maps |          | BASIS   | Eagle Web Press<br>Salem, OR |           | PREVIOUS/ESTIMATE |           |             |
|-----------------------------|----------|---|------------------------------|-----------|-------------------|-----------|-------------|
| ITEM NO. & DESCRIPTION      |          |   |                              |           | OF                | Salem, OR |             |
|                             |          |   |                              | UNIT RATE | COST              | UNIT RATE | COST        |
| Format '                    | "Δ"· FI: | at sheet size 13-1/2 x 22-3/4" up to and including 20 x 25" |                              |           |                   |           |             |
|                             |          | at sheet size over 20 x 25" up to and including 24 x 35"    |                              |           |                   |           |             |
| I. F                        | PRINTI   | ING, FOLDING, PACKAGING & DISTRIBUTION:                     |                              |           |                   |           |             |
| F                           | Price pe | er side   |                              |           |                   |           |             |
| •                           | 1. P     | Printing in black ink:                                      |                              |           |                   |           |             |
|                             | (a       | a) Makeready per side                                       |                              |           |                   |           |             |
|                             |          | (1) Format "A"  | 8                            | 271.00    | 2168.00           | 270.95    | 2167.60     |
|                             |          | (2) Format "B"  | 15                           | 339.00    | 5085.00           | 338.68    | 5080.20     |
|                             | (l       | b) Running per 1,000 sides                                  |                              |           |                   |           |             |
|                             |          | (3) Format "A"  | 18                           | 49.25     | 886.50            | 49.24     | 886.32      |
|                             |          | (4) Format "B"  | 35                           | 66.70     | 2334.50           | 66.17     | 2315.95     |
| 2                           | 2. P     | Printing 4-color process:                                   |                              |           |                   |           |             |
|                             | (8       | a) Makeready per side                                       |                              |           |                   |           |             |
|                             |          | (1) Format "A"  | 4                            | 369.95    | 1479.80           | 369.95    | 1479.80     |
|                             |          | (2) Format "B"  | 27                           | 590.51    | 15943.77          | 594.57    | 16053.39    |
|                             | (l       | b) Running per 1,000 sides                                  |                              |           |                   |           |             |
|                             |          | (3) Format "A"  | 9                            | 58.60     | 527.40            | 58.69     | 528.21      |
|                             |          | (4) Format "B"  | 62                           | 89.20     | 5530.40           | 91.23     | 5656.26     |
| 3                           | 3. A     | Additional colors. This charge is in addition               |                              |           |                   |           |             |
|                             | to       | o line item I, 1, (a) & (b) above:                          |                              |           |                   |           |             |
|                             | (a       | a) Makeready per side                                       |                              |           |                   |           |             |
|                             |          | (1) Format "A"  | 2                            | 62.00     | 124.00            | 62.53     | 125.06      |
|                             |          | (2) Format "B"  | 6                            | 68.00     | 408.00            | 67.74     | 406.44      |
|                             | (l       | b) Running per 1,000 sides                                  |                              |           |                   |           |             |
|                             |          | (3) Format "A"  | 5                            | 2.50      | 12.50             | 3.23      | 16.15       |
|                             |          | (4) Format "B"  | 14                           | 2.50      | 35.00             | 3.64      | 50.96       |
| II. S                       | STOCK    | (; per 1,000 sheets   |                              |           |                   |           |             |
|                             |          | Vhite Newsprint (32 lbs.)                                   |                              |           |                   |           |             |
| ,                           |          | 1) Format "A"   | 9                            | 16.30     | 146.70            | 16.33     | 146.97      |
|                             |          | 2) Format "B"   | 35                           | 22.60     | 791.00            | 22.56     | 789.60      |
| (                           |          | Vhite Newsprint (38 lbs.)                                   |                              |           |                   |           |             |
| `                           |          | 1) Format "A"   | 2                            | 20.18     | 40.36             | 20.18     | 40.36       |
|                             |          | 2) Format "B"   | 6                            | 29.62     | 177.72            | 30.62     | 183.72      |
| (                           |          | Vhite Offset Book (60 lbs.)                                 | ·                            | 20.02     | =                 | 55.52     |             |
| `                           | . ,      | 1) Format "A"   | 3                            | 42.70     | 128.10            | 40.64     | 121.92      |
|                             |          | 2) Format "B"   | 10                           | 68.46     | 684.60            | 66.31     | 663.10      |
| III. /                      | ADDITI   | IONAL OPERATIONS:   |                              |           |                   |           |             |
|                             |          | Computer time work on electronic camera                     |                              |           |                   |           |             |
| `                           |          | copy corrections, per hour                                  | 6                            | 45.00     | 270.00            | 62.53     | 375.18      |
| -                           |          | Charge for the pallet, Cost per pallet delivered            | 8                            | 137.00    | 1096.00           | 104.21    | 833.68      |
|                             |          | nkjet proof; per side                                       | 8                            | 12.00     | 96.00             | 25.00     | 200.00      |
|                             | ` '      | Content proof; per side                                     | 6                            | 12.00     | 72.00             | 25.00     | 150.00      |
|                             |          |   |                              |           |                   |           |             |
|                             |          | CONTRACTOR TOTALS   |                              |           | \$38,037.35       |           | \$38,270.87 |
|                             |          | DISCOUNT  |                              | 5.0%      | \$1,901.87        | 5.0%      | \$1,913.54  |
|                             |          | DISCOUNTED TOTALS   |                              |           | \$36,135.48       |           | \$36,357.33 |
|                             |          | DIGGOUNTED TOTALS   |                              | 21 days   | AWARDED           | 21 days   | φυυ,υυτ.υυ  |

AWARDED

| Reviewed | Вγ | <i>r</i> : |  |  |  |
|----------|----|------------|--|--|--|
|          |    |            |  |  |  |

#### U.S. GOVERNMENT PUBLISHING OFFICE

Seattle, Washington

## **GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS**

For the Procurement of

## **Firewood Cutting Maps**

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Interior BLM Portland, Oregon

## **Single Award**

The term of this contract is for the period

Base year as follows:
Beginning August 1, 2015 thru July 31, 2016
With a 4 year extension potential

BID OPENING: Bids will be publicly open at 2:00 P.M., prevailing Seattle, WA, time on July 16, 2015

Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PUBLISHING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 2065-S" on the outside of the envelope.



The following web address will allow you to print a copy of the 910 form. http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf



The following web address will allow you to print a copy of the current pricing abstract. <a href="http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle">http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle</a> Scroll down and click on 2065-S. The spread sheet will be in a PDF format.

**CONTRACT TERM**: The term of this contract is for one year (the base year), and four option years. Attention is directed to the clauses: "Economic Price Adjustment," and "Option to Extend the Contract Term."

For information of a technical nature call Felicia Buchko, Ext. #3, or e-mail <a href="mailto:fbuchko@gpo.gov">fbuchko@gpo.gov</a>, or call Ken Foster, Ext. #7, or email <a href="mailto:kfoster@gpo.gov">kfoster@gpo.gov</a> other questions should be directed to the contract administrator, Lautretz Moore, Ext. #2, or email <a href="mailto:lmoore@gpo.gov">lmoore@gpo.gov</a>, Phone: (206) 764-3726 (no collect calls).

#### **SECTION 1 - GENERAL TERMS AND CONDITIONS**

**GPO CONTRACT TERMS**: Any contract, which results from this Invitation for Bid, will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).





http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf The above links will enable viewing of the most current versions of the afore mentioned documents.

**QUALITY ASSURANCE LEVELS AND STANDARDS**: The following levels and standards shall apply to these specifications:

**Product Quality Levels:** 

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from MIL-STD-I05):

- (a) Non-destructive Tests General Inspection Level I.
- (b) Destructive Tests Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute Specified Standard

P-7. Type Quality and Uniformity Approved Proof and/or Government Furnished Material

P-8. Halftone match Approved Proof and/or Government Furnished Material

P-9. Solid and Screen tints Color Match Pantone Matching System

P-10. Process Color Match Approved Proof and/or Government Furnished Material

**SUBCONTRACTING**: The predominant production function is press work.

**PREAWARD SURVEY**: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**FACSIMILE BIDS**: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. **Facsimile bids transmitted to GPO offices will not be considered**.

**OPTION EXTENSION OF CONTRACT TERM**: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

**ECONOMIC PRICE ADJUSTMENT**: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated. Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause on page 1. There shall be no price adjustment for orders placed during the first program year of this contract. <a href="Price adjustment">Price adjustment</a>: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS: Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing. The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order. The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available. If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING**: Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from August 1, 2015, through July 31, 2016. All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government



Publishing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page. <a href="http://winapps.access.gpo.gov/fms/vouchers/barcode/">http://winapps.access.gpo.gov/fms/vouchers/barcode/</a>

Program 2065S; 5 yrs. Firewood Cutting Maps

**REQUIREMENTS**: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/ delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders, which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

**RECOVERED MATERIALS PROGRAM**: The Government Publishing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12," published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

#### **SECTION 2.- SPECIFICATIONS**

**SCOPE**: These specifications cover the production of maps requiring such operations as printing, folding, packing, and delivery.

TITLE: Firewood Cutting Maps

**FREQUENCY OF ORDERS**: Approximately 14 orders per year as follows: Format "A" is 3 orders (1 process color and 2 black), Format "B" is 11 orders (7 process color and 4 black).

**QUANTITY**: 1 to 11 different maps per order with an average of 2 different maps per order. Approximately 300 to 10,000 copies per map with an average of 2208 copies per map. Approximately 50% of the orders will require an average of 200 additional copies per map delivered to the Washington D.C. Metropolitan Area.

TRIM SIZES: Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

Format "A": Flat sheet size 13-1/2 x 22-3/4" up to and including 20 x 25". Format "B": Flat sheet size over 20 x 25" up to and including 24 x 35".

### **GOVERNMENT TO FURNISH:**

CD-ROM and DVD's, both IBM and/or Macintosh compatible. Software on the above diskettes could include but not be limited to: CorelDraw, PhotoShop, PageMaker, InDesign, Quark XPress, Freehand, Suitcase, PostScript and printer-PDF files. Software will be in a variety of versions. Printer fonts will be provided on the disk. The contractor must have the current versions and up-grade as they become available.

Film negatives may include peel coats, scribe coats, and/or various other plate-making media. Punch registration must not be disturbed and all contractor registration shall be removed upon return of films to the ordering agency.

Most films furnished will be register punched or have registration tick marks; however, this does not relieve the contractor from contractual responsibilities (see "Quality Assurance Through Attributes Program", GPO Pub. 310.1) <a href="http://www.access.gpo.gov/procurement/qatap/qatap.pdf">http://www.access.gpo.gov/procurement/qatap/qatap.pdf</a>. In event that there are discrepancies regarding registration, the contractor must notify the Government Publishing Office in Seattle.

Black & white and/or color photographs and/or color transparencies.

Camera copy (art boards) including overlays.

Reprint samples and/or folding dummies.

At the option of the agency electronic media will occasionally be sent via email or contractor's FTP site.

Print orders (GPO Form 2511).

GPO Form 905 for shipping container labels.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except form number and revision date when applicable, carried on copy or film, must not print on finished product.

### **CONTRACTOR TO FURNISH:**

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

The contractor will host a secure FTP service with Secure Sockets Layer (SSL) or Transfer Layer Security (TLS) encryption. The servers must be redundant and located in a secure locked, climate controlled, fire-resistant facility.

Program 2065S; 5 yrs. Firewood Cutting Maps

The contractor must provide website information allowing the ordering agencies to post and retrieve Government furnished materials from their secure website.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the ordering agency.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the specified quality level.

When required, upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, Postscript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**COMPUTER TIME-WORK**: Will consist of minor repairs and/or corrections required by the ordering agency on electronic camera copy. Time work will be rounded up to closest 15 minute increments. **Prior to work, the contractor will be required to inform the agency of the approximate time required for repairs or corrections.** 

Prior to making revisions, the contractor will copy the furnished files and make all changes to the copy.

Successful bidder may be required to furnish and underlay screens of various densities and to mend negatives when specified.

All four-color process, duotones and monochromatic halftones must be screened with a suitable line screen.

#### PROOF:

Inkjet Proofs: Inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-2 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain one of the following color control strips to be evaluated for accuracy: IDEAlliance ISO 12647-7 (2007 or later) Wedge or P2P25 Target.

Inkjet Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

<u>Content Proofs</u>: Digital color one-off proofs created using the same output device/RIP that will be used to produce the final printed product on the actual production stock. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed, folded and bound to the finished size/format of the product, as applicable. Proof will be used for color match on the press during the production run.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

When proofs are requested, the contractor must not print prior to receipt of an "OK to print."

**PRINTING**: The use of lithographic printing film is optional; computer to plate or computer to press technology is encouraged. Approximately 91% of maps are double sided; approximately 9% of maps are single sided. 4 orders will require an average of 1 additional spot color in addition to black. Up to 3 additional spot-colors may be required. All colors will require close registration.

**INK**: If newsprint ink is used in the production of this contract, it must consist of a minimum of 40% vegetable oil. If lithographic ink is used in the production of this contract, it must consist of a minimum of 20% vegetable oil.

**MARGINS**: Adequate gripper margins unless indicated on print order.



STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011. http://www.gpo.gov/pdfs/customers/sfas/vol12/vol 12.pdf.

> Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP. The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

Stock to be used will be indicated on each print order.

White Newsprint with a brightness target of 78, basis size 24 x 36", 32 lbs. per 500 sheets, equal to JCP Code A10.

White Newsprint with a brightness target of 78, basis size 24 x 36", 38 lbs. per 500 sheets, equal to JCP Code A10.

White Offset Book, basis size, 25 x 38", 60 lbs. per 500 sheets, equal to JCP Code A60.

BINDING: Fold according to folding dummy, reprint sample, or as specified on the print order. Folding could include half-folding; quarter folding; or folding to 4 x 9", title out, map style accordion folding. When required map orders will be collated, inset, and folded.

PACKING: Bundle or shrink wrap in suitable units or as specified on print order.

Pack suitable quantities per shipping container. Each shipping container must not exceed 40 pounds when fully packed.

PALLETIZING: When required orders shall be delivered on pallets, and packed in such a manner so that the contents arrive undamaged.

LABELING AND MARKING: Use GPO form 905 to mark all shipping containers.

**DISTRIBUTION**: It is estimated that 80% of all orders will deliver to the State of Oregon and 20% of all orders will deliver to the State of Washington.

Ship f.o.b. destination within the State of Oregon and the State of Washington.

Ship f.o.b. Contractor's City, on deliveries outside the State of Oregon and the State of Washington. The contractor will be reimbursed shipping charges by submitting shipping receipts with their invoice.

Approximately 50% of the orders will require an average of 200 additional copies per map delivered to the Washington D.C. Metropolitan Area. Follow print orders for quantities and orders that require additional copies.

A complete set of addresses or address will be indicated on individual print order.

All expenses incidental to returning material and furnishing sample copies must be borne by the contractor.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

**SCHEDULE**: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

The following schedule begins the workday after notification of the availability of print order and furnished material.

Successful bidder will be required to pick up Government furnished materials, including proofs when required, f.o.b. destination, at the agency. The Government will hold proofs no more than 2 workdays.

Complete production and shipment must be made within from 10 to 15 workdays.

The ship/deliver date indicated on the print order is the date products ordered must be delivered to the destination(s) specified.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

## **SECTION 3.- DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices quoted in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

|      |    |                          | (1)         |                  | (2)           |
|------|----|--------------------------|-------------|------------------|---------------|
| I.   | 1. | (a)<br>(b)               | 8<br>18     |                  | 15<br>35      |
|      | 2. | (a)                      | 4           |                  | 27            |
|      |    | (b)                      | 9           |                  | 62            |
|      | 3. | (a)                      | 2           |                  | 6             |
|      |    | (b)                      | 2<br>5      |                  | 14            |
|      |    |                          | (1)         |                  | (2)           |
| II.  |    | (a)<br>(b)<br>(c)        | 9<br>2<br>3 |                  | 35<br>6<br>10 |
| III. |    | (a)<br>(b)<br>(c)<br>(d) |             | 6<br>8<br>8<br>6 |               |

#### **SECTION 4.- SCHEDULE OF PRICES**

Bids offered are f.o.b. destination. Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government. Bids submitted with NB (No Bid), N/A or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Bids for each "Format" shall be for any trim size up to the maximum trim size listed for each of the "Formats", as outlined in Section 2. Specifications.

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

**Format "A":** Flat sheet size 13-1/2 x 22-3/4" up to and including 20 x 25". **Format "B":** Flat sheet size over 20 x 25" up to and including 24 x 35".

# I. PRINTING, FOLDING, PACKAGING, AND DISTRIBUTION:

| Price Per Side   | Format<br>"A"<br>(1) | Format<br>"B"<br>(2) |
|--|----------------------|----------------------|
| <ol> <li>Printing in black ink:</li> <li>(a) Makeready per side.</li> </ol>  | \$                   | \$                   |
| <b>(b)</b> Running, per 1,000 sides.   | \$                   | \$                   |
| <ul><li>2. Printing 4-color process:</li><li>(a) Makeready per side.</li><li>(b) Running, per 1,000 sides.</li></ul>   | \$<br>\$             | \$<br>\$             |
| <ol> <li>Additional colors. This charge is in addition to line item I, 1, (a) &amp; (b) above:         Printing per additional color of ink:         (a) Makeready per side.     </li> </ol> | \$                   | \$                   |
| <b>(b)</b> Running, per 1,000 sides.   | \$                   | \$                   |

| Initials |
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| II.              | spe           | OCK/PAPER: Payment for all st cifications, as ordered on the individu  | ual print orders, will be | based on the n   | et number of leaves furnis | shed for |  |  |
|------------------|---------------|--|---------------------------|------------------|----------------------------|----------|--|--|
|                  |               | products ordered in the applicable ning spoilage must be included in the   | <b>.</b>                  | cost of any pa   | aper required for make-re  | eady or  |  |  |
|                  |               | mig spenage mast be included in the  | Per 1,000                 | Per 1,000 sheets |                            |          |  |  |
|                  |               |  |                           |                  |                            |          |  |  |
|                  |               |  | (1)                       | (2)              |                            |          |  |  |
|                  | (a)           | White Newsprint (32-lbs.)  | \$                        | \$               |                            |          |  |  |
|                  | (b)           | White Newsprint (38 lbs.)  | \$                        | \$               |                            |          |  |  |
|                  | (c)           | White Offset Book (60-lbs.)  | \$                        | \$               |                            |          |  |  |
| flights          | the           | <b>CONAL OPERATIONS</b> : Item (a), "Confidence of the computer districted to make corrections."                   |                           |                  |                            |          |  |  |
|                  | (a)           | Computer time work on electron   | ic camera copy corre      | ctions, per hour | r. \$                      |          |  |  |
|                  | (b)           | Charge for the pallet, Cost per p  | allet delivered.          |                  | \$                         |          |  |  |
|                  | (c)           | Inkjet proof; per side   |                           |                  | \$                         |          |  |  |
|                  | (d)           | Content proof; per side  |                           |                  | \$                         |          |  |  |
|                  |               | * * *  | * * * * * * * * * * * * * | * * * * * * *    |                            |          |  |  |
| each i<br>prices | n the<br>on t | s NAME AND SIGNATURE: Fill out space provided, and submit with the he GPO Form 910. NOTE: The school GPO Form 910. | e GPO Form 910, "Bid      | ". Only the orig | inal is required. Do not e | nter bid |  |  |
| Bidde            | <u>-</u>      |  |                           |                  |                            |          |  |  |
| City –           | Stat          | e  |                           |                  |                            |          |  |  |
| Ву               |               |  |                           |                  |                            |          |  |  |
| Sig              | ınatu         | re and title of person authorized to s   | sign this bid             |                  |                            |          |  |  |
| Perso            | n to l        | be contacted   | Telepl                    | none Number      |                            |          |  |  |
|                  |               |  |                           |                  |                            |          |  |  |