

**TITLE: "PROCESS COLOR MAPS" PROGRAM 2895-S R-1
 TERM: DECEMBER 1, 2016 to NOVEMBER 30, 2017 (W/OPTIONS)**

Item No.	DESCRIPTION	Basis of Award	Frederic Printing		Monarch Litho Inc.		Williams & Heintz Map	
			State 050 UNIT RATE	Code 34310 COST	State 040 UNIT RATE	Code 60078 COST	State 190 UNIT RATE	Code 95460 COST
I.	COMPLETE PRODUCT:							
(a)	Format A Maps per printed side; up to and including 19" x 25"							
	Black Ink or a Color Other Than Black							
1.	Makeready and Setup Charges	1 x	325.00	325.00	400.00	400.00	350.00	350.00
2.	Per 100 Copies	10 x	3.52	35.20	5.00	50.00	5.00	50.00
	Each Additional Color of Ink							
3.	Makeready and Setup Charges	1 x	270.00	270.00	270.00	270.00	300.00	300.00
4.	Per 100 Copies	10 x	2.50	25.00	5.00	50.00	3.00	30.00
	Four-Color Process							
5.	Makeready and Setup Charges	6 x	868.00	5,208.00	950.00	5,700.00	1,100.00	6,600.00
6.	Per 100 Copies	1160 x	3.88	4,500.80	5.50	6,380.00	7.00	8,120.00
(b)	Format B Maps per printed side; Over 19" x 25" up to and including 27" x 40"							
	Black Ink or a Color Other Than Black							
1.	Makeready and Setup Charges	3 x	375.00	1,125.00	450.00	1,350.00	450.00	1,350.00
2.	Per 100 Copies	112 x	5.75	644.00	10.00	1,120.00	6.00	672.00
	Each Additional Color of Ink							
3.	Makeready and Setup Charges	10 x	270.00	2,700.00	275.00	2,750.00	300.00	3,000.00
4.	Per 100 Copies	793 x	2.70	2,141.10	5.00	3,965.00	3.50	2,775.50
	Four-Color Process							
5.	Makeready and Setup Charges	14 x	886.00	12,404.00	985.00	13,790.00	1,300.00	18,200.00
6.	Per 100 Copies	997 x	6.30	6,281.10	7.50	7,477.50	8.00	7,976.00
(c)	Format C Maps per printed side; Over 27" x 40" up to and including 38" x 55"							
	Black Ink or a Color Other Than Black							
1.	Makeready and Setup Charges	6 x	550.00	3,300.00	625.00	3,750.00	750.00	4,500.00
2.	Per 100 Copies	437 x	7.48	3,268.76	10.00	4,370.00	7.00	3,059.00
	Each Additional Color of Ink							
3.	Makeready and Setup Charges	10 x	300.00	3,000.00	300.00	3,000.00	450.00	4,500.00
4.	Per 100 Copies	536 x	3.25	1,742.00	5.00	2,680.00	4.00	2,144.00
	Four-Color Process							
5.	Makeready and Setup Charges	20 x	1,353.00	27,060.00	1,275.00	25,500.00	1,700.00	34,000.00
6.	Per 100 Copies	1380 x	8.49	11,716.20	12.50	17,250.00	9.00	12,420.00
II.	PAPER: Per map unit Per 100 leaves							
(a)	White Matte Coated Offset Book, 70 lbs.	1558 x	1.60	2,492.80	1.88	2,929.04	1.75	2,726.50
(b)	White High Wet Strength Map, Lithographic Finish, 24 lbs.	2011 x	2.80	5,630.80	2.35	4,725.85	2.50	5,027.50
(c)	White Offset Map Lithograph Finish, 60 lbs.	150 x	1.50	225.00	1.68	252.00	1.75	262.50
(d)	White Synthetic Paper, Polvart II, 4.5 mil (60 lbs.)	3265 x	6.15	20,079.75	5.35	17,467.75	8.50	27,752.50
(e)	White Synthetic Paper, Hopsyn, 3.3 mil	990 x	7.85	7,771.50	5.75	5,692.50	8.50	8,415.00
(f)	White Synthetic Paper, Hopsyn, 4.2 mil	7006 x	8.30	58,149.80	6.75	47,290.50	8.50	59,551.00
(g)	White Synthetic Paper, Paper Tyger, 4.5 mil (27 lbs.)	1050 x	5.55	5,827.50	10.85	11,392.50	7.50	7,875.00
III.	PROOFS and ADDITIONAL OPERATIONS:							
(a)	Digital Content or Digital Color Proofs, per page-size unit	144 x	4.50	648.00	5.00	720.00	5.00	720.00
(b)	High Resolution Color Proofs, per page-size unit	473 x	18.50	8,750.50	9.00	4,257.00	36.00	17,028.00
(c)	Timework, per hour	6 x	75.00	450.00	80.00	480.00	75.00	450.00
(d)	Folding maps, per 100 maps	1924 x	6.00	11,544.00	8.50	16,354.00	8.50	16,354.00
IV.	SHIPPING CHARGES:							
(a)	Zone 1 (CO, NM, UT)							
1.	Per each shipment: Shipment up to 10 lbs	166 x	12.75	2,116.50	15.50	2,573.00	1.00	166.00
2.	Per 10 lbs: Shipments over 10 lbs up to 40 lbs	20 x	13.00	260.00	7.50	150.00	5.00	100.00
3.	Per 10 lbs: Shipments over 40 lbs up to 120 lbs	52 x	13.00	676.00	6.50	338.00	5.00	260.00
4.	Per 100 lbs: Shipments over 120 lbs	42 x	39.00	1,638.00	36.00	1,512.00	50.00	2,100.00
(b)	Zone 2 (WY, MT, ID)							
1.	Per each shipment: Shipment up to 10 lbs	11 x	15.23	167.53	17.50	192.50	1.00	11.00
2.	Per 10 lbs: Shipments over 10 lbs up to 40 lbs	1 x	15.50	15.50	7.00	7.00	5.00	5.00
3.	Per 10 lbs: Shipments over 40 lbs up to 120 lbs	18 x	15.50	279.00	6.50	117.00	5.00	90.00
4.	Per 100 lbs: Shipments over 120 lbs	38 x	41.00	1,558.00	39.00	1,482.00	50.00	1,900.00
(c)	Zone 3 (AZ, CA, NV)							
1.	Per each shipment: Shipment up to 10 lbs	140 x	15.12	2,116.80	14.00	1,960.00	1.00	140.00
2.	Per 10 lbs: Shipments over 10 lbs up to 40 lbs	22 x	16.00	352.00	6.50	143.00	5.00	110.00
3.	Per 10 lbs: Shipments over 40 lbs up to 120 lbs	76 x	16.00	1,216.00	5.00	380.00	5.00	380.00
4.	Per 100 lbs: Shipments over 120 lbs	212 x	43.00	9,116.00	34.00	7,208.00	50.00	10,600.00
(d)	Zone 4 (DC, MD, VA)							
1.	Per each shipment: Shipment up to 10 lbs	92 x	17.87	1,644.04	25.50	2,346.00	1.00	92.00
2.	Per 10 lbs: Shipments over 10 lbs up to 40 lbs	11 x	20.00	220.00	9.50	104.50	5.00	55.00
3.	Per 10 lbs: Shipments over 40 lbs up to 120 lbs	68 x	20.00	1,360.00	9.00	612.00	5.00	340.00
4.	Per 100 lbs: Shipments over 120 lbs	1 x	55.00	55.00	48.00	48.00	10.00	10.00
(e)	Zone 5 (E of Mississippi, excluding Zone 4)							
1.	Per each shipment: Shipment up to 10 lbs	31 x	17.87	553.97	24.00	744.00	1.00	31.00
2.	Per 10 lbs: Shipments over 10 lbs up to 40 lbs	32 x	20.00	640.00	8.50	272.00	5.00	160.00
3.	Per 10 lbs: Shipments over 40 lbs up to 120 lbs	20 x	20.00	400.00	8.00	160.00	5.00	100.00
4.	Per 100 lbs: Shipments over 120 lbs	34 x	55.00	1,870.00	46.00	1,564.00	30.00	1,020.00
(f)	Zone 6 (W of Mississippi, excluding Zones 1-3)							
1.	Per each shipment: Shipment up to 10 lbs	20 x	14.77	295.40	17.50	350.00	1.00	20.00
2.	Per 10 lbs: Shipments over 10 lbs up to 40 lbs	10 x	16.00	160.00	7.50	75.00	5.00	50.00
3.	Per 10 lbs: Shipments over 40 lbs up to 120 lbs	15 x	16.00	240.00	6.50	97.50	5.00	75.00
4.	Per 100 lbs: Shipments over 120 lbs	1 x	43.00	43.00	36.00	36.00	50.00	50.00

CONTRACTOR TOTALS		\$234,308.55		\$233,885.14		\$274,073.50
DISCOUNT if any	2.000%	4,686.17	2.000%	4,677.70	1.000%	2,740.74
DISCOUNTED TOTALS		\$229,622.38	Awarded	\$229,207.44		\$271,332.77

U.S. GOVERNMENT PUBLISHING OFFICE
Denver, Colorado

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Process Color Maps

as requisitioned from the U.S. Government Publishing Office (GPO) by the

**U.S. Department of Interior
U.S. Department of Agriculture**

Single Award

NOTICE TO BIDDERS: The term of this contract is for one year **and up to four option years** beginning Date of Award (DOA). NOTE: The anniversary date for this contract shall be calculated utilizing December 1, 2016. Special attention should be directed to the following clauses in Section 1 of this contract: "**ECONOMIC PRICE ADJUSTMENT**" and "**NOTIFICATION**".

The total duration of this contract, including the exercise of any options under this clause shall not exceed 5 years. The contractor will be notified not later than 30 days before the contract expires if the Government makes the decision to not exercise the option for a subsequent period.

Notwithstanding the above, and at the request of the Government, the term of the contract may be further extended (e.g. unforeseen delay or protest precludes making award on follow-on contract) for such period of time that may be mutually agreeable to the GPO and the contractor.

INVITATION TO BID: Please review the attached specifications and **SUBMIT BIDS BY FAXING BIDS ON "SECTION 4 - SCHEDULE OF PRICES" NO LATER THAN: 2:00p.m. prevailing Denver, Colorado time, on December 16, 2016.**

Facsimile Telephone Number: **(303) 236-5332**
Mail To: **U.S. Government Publishing Office
Denver Regional Office
Suite 208
12345 W. Alameda Parkway
Lakewood, CO 80228-2842**

NOTE: These specifications have been revised EXTENSIVELY.

For information of a technical nature call the Denver Regional Office (303) 236-5292 (no collect calls) or email to infodenver@gpo.gov .

SECTION 1 - GENERAL TERMS AND CONDITIONS

CONTRACT TERMS AND QUALITY ASSURANCE THROUGH ATTRIBUTES: Any contract which results from this Request for Quotation will be subject to the applicable articles of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. June 2001)) and Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised August 2002)). In case of conflict between these specifications and Contract Terms and/or Quality Assurance Through Attributes Program, these specifications will govern.

The links for viewing of the most current versions of the mentioned documents are as follows:

<http://www.gpo.gov/pdfs/vendors/terms.pdf>, & <http://www.gpo.gov/pdfs/vendors/qatap.pdf>

GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels & standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Level II
- (b) Finishing Attributes - Level II
- (c) Exceptions: P-4. Registration is to be evaluated at Level I.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

	<u>Attribute</u>	<u>Specified Standard</u>
P-7.	Type Quality and Uniformity	O.K. Press Sheets
P-8.	Halftone Match (Single/Double Impression)	O.K. Press Sheets
P-9.	Solid and Screen Tint Color Match	O.K. Press Sheets
P-10.	Process Color Match	O.K. Press Sheets

Special Instructions: In the event that the Government waives the inspection of press sheets, the following listed alternate standards (in order of precedence, unless otherwise specified by the Government on individual orders) shall become the Specified Standards:

- P-7. Approved Contract Proofs, Government furnished negatives, average type dimension in publication.
- P-8. Approved Contract Proofs, Government furnished negatives.
- P-9. Pantone Matching System, approved Contract Proofs, Government furnished sample, color swatch, and progressive proofs.
- P-10. Approved Contract Proofs, progressive proofs, and Government furnished sample.

* Where electronic files are furnished, the Specified Standard in the absence of hard copy proofs and/or originals will be uniformity of image throughout the press run.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price

adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from DOA through November 30, 2017, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending September 1, 2016, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

NOTIFICATION: The contractor will be notified not later than 30 days before the contract expires if the Government makes the decision to **not** exercise the option for a subsequent period.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "**Print Order**" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from DOA through November 30, 2017 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "**ORDERING**". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1. The

Government shall not be required to purchase from the contractor, any requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders that provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "**ORDERING**" clause of this contract.

METHOD OF SHIPMENT: The contractors shall ship by any reasonable method to insure prompt delivery at destinations. Shipments must be made direct to the destination stated in the specifications.

SHIPPING CHARGES: Bidders are to bid a price for shipping to destinations within each of the six zones. The prices bid, as applicable, will be applied to the weight of the ordered quantity. No adjustment in the amount of shipping charges will be allowed because of gratuitous over deliveries. However, when deliveries are subject to a special charge (i.e. "**INSIDE DELIVERY**" etc.) pursuant to regularly published tariffs duly filed with the Federal and/or State regulatory bodies governing the carrier, such separate charges shall be listed on the contractor's voucher/invoice and will be paid for at actual cost.

PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT): Public Law 104-134 of April 26, 1996, requires that Federal agencies convert from making payment by check to paying by electronic funds transfer (EFT). Accordingly, the U.S. Government Publishing Office (GPO) intends to issue payment by EFT under any contract or purchase order resulting from this solicitation.

To arrange for Electronic Funds Transfer payment, the contractor must complete a Standard Form 3881 (ACH Vendor/Miscellaneous Payment Enrollment Form) and submit it to: **U.S. Government Publishing Office, Procurement Accounting Division, Stop FMC, Washington, DC 20401**. A copy of SF-3881 is available to be downloaded from the GPO Internet site at <http://www.gpo.gov/vendors/sfas.htm> as an Adobe Acrobat PDF file. A new SF-3881 should be submitted for changes in company or financial institution information. Contractors already registered for EFT with the GPO need not reapply.

The need for GPO Form 1034, "**Public Voucher for Purchases**" has been eliminated. You may use your own company's invoice or while supplies last, at your option, you may continue to use GPO Form 1034. To expedite your payment, remember to include the following items on your invoice: **Jacket/Term Contract Number, Print order number, Discount terms, Quantity shipped, and Total Cost**. Continue to submit evidence of shipment and/or delivery with your voucher/invoice.

Although not a requirement at this time, the contractor is encouraged to submit the "Bar Code Cover Sheet" with the request for payment. The use of this document will greatly facilitate prompt payment to the contractor. The following website address will allow you to create the GPO payment barcode cover page <http://winapps.access.gpo.gov/fms/vouchers/barcode/>.

PAYMENT: The Government Publishing Office will utilize the following procedure. Billing certification sheets for the work performed will be sent by the contractor to the ordering agency for examination and

certification as to correctness of the billing as applicable to the work performed. The ordering agency is required to return the signed billing certification to the contractor within five (5) workdays of receipt.

After examination and certification by the ordering agency the invoice/voucher, print order, proof of delivery, and the agency signed billing certification must be submitted to: **Comptroller, U.S. Government Publishing Office, North Capitol and H Streets, NW, Washington, D.C. 20401.** **In addition the contractor is instructed to fax a duplicate set of these documents to the Denver GPO Office. The fax number is 303-236-5304 or emailed to InfoDenver@gpo.gov.**

For the purpose of earning the discount when a prompt payment discount is bid by a bidder, time will be computed from the date a correct invoice/voucher, print order, proof of delivery, and the agency signed billing certification is received by the GPO.

Exception to the Billing Certification Requirement: On all GPO Denver placed orders with print order series 05000, 25000, 45000, 65000, 85000 the billing certification requirement is WAIVED.

SUBMISSION OF BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to FAX No. **(303) 236-5332 or (303) 236-5304**, one bid per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
 - (1) Receipt of garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

SECTION 2 - SPECIFICATIONS

SCOPE: These specifications cover the production of process color maps requiring such operations as electronic pre-press, proofing, printing, binding, packing, and distribution to multiple locations.

TITLE: Process Color Maps.

FREQUENCY OF ORDERS: It is impossible to predetermine the frequency or number of orders which will be placed during the term of this contract. However, performance under the contract for the past year suggest the following: Approximately 25 orders per year.

QUANTITY: It is anticipated that most orders will range from 1,000 to 80,000 copies with most orders for less than 10,000 copies. Quantities would rarely exceed 100,000 copies.

TRIM SIZES: Various trim sizes will be ordered and paid for in their respective "**Format**" classification as follows::

- **Format "A":** Up to and including 19 x 25".
- **Format "B":** Over 19 x 25" up to and including 27 x 40".
- **Format "C":** Over 27 x 40" up to and including 38 x 55".

For the purpose of determining the format size, if one dimension falls in one format and the other dimension falls into the other format, pricing will be allowed in the larger format.

GOVERNMENT TO FURNISH: Print orders (GPO Form 2511). Electronic files for reproduction as well as hard copy visuals output from furnished files or a sample of a previous printing. Electronic PDF files are suitable for visuals and to be used as a guide, but not for reproduction purposes. It is anticipated that the agency will provide a color profile/palette for the contractor to follow for color match when required on the individual print order. The color profile/palette may be provided on CD-ROM or on a web site.

CD-ROM, DVD or similar will be provided, or at the Government's option, the data will be transmitted direct to the contractor's facility via e-mail or to contractor's FTP site. The electronic media furnished by the Government will be generated on a MAC System or PC/Windows platforms: 2000, XP, 7, 8 or 10 in a variety of software formats including, but not limited to: Adobe InDesign, Adobe Illustrator, Adobe PhotoShop, Adobe Acrobat PDF, Aldus Freehand, Adobe PageMaker, FreeHand, MAPublisher 9.6, Arcview, Arcinfo, ArcMap, ArcGIS, and Intergraph. NOTE: If the contractor receives media in MAPublisher, Arcview, ArcMap, or Arcinfo, it will be the responsibility of the contractor to convert to CMYK. NOTE: The contractor is to support upgrades of application software within one month of notification by ordering agency. The contractor or contractor's agent must have expertise in using, converting, or making minor corrections (type) in files that originate from GIS type files.

Contractor must be capable of accepting data in these platform/formats for either direct input or conversion to his/her system as part of their basic charge to the Government. No additional time or compensation will be given to the contractor for common errors associated with file output from a different platform. See "Inspection of Files" for brief description of common errors. The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. Contractor will be responsible for final output that is in conformance with the visuals as provided.

Fonts: Various PostScript Type 1 (printer and screen) fonts, True Type fonts, and Open Type fonts will be provided with each order. NOTE: The fonts provided are the property of the ordering agency and are provided for use on the order only. Using the furnished fonts for any job other than this one violates copyright law. All fonts should be eliminated from contractor's archive immediately after completion of the production run.

Data will be provided in native application format with all necessary scans and graphics properly linked and in final position. Some files may be compressed using PKZip or similar compression software.

INSPECTION OF FILES: Contractor to perform a basic check, preflight of the furnished files. Check for damaged disks, missing or damaged files, missing or damaged fonts, missing bleeds, improper trim size, improper color definition, and so on. The Contractor will not receive additional compensation or time for common errors associated with the output of files. Common errors include, but are not limited to: 1) color issues and shifts (RGB color data, no spot colors, loss of black plate), 2) page integrity (text reflow or type substitution), 3) errors associated with embedded graphics, 4) missing prepress features (e.g. bleeds, trim marks), 5) loss of text characters from graphic elements, 6) defining proper file output selection for the imaging device being used. The contractor is responsible for creating/extending bleeds, creating or correcting (altering) any necessary trapping, setting proper screen angles and frequency, defining proper file output selection for the imaging device being used, and ensuring that the black type is a solid black NOT a process build. Any errors other than those just described, media damage, or data corruption that might interfere with proper file imaging discovered at that time must be reported to the Contracting Officer IMMEDIATELY upon discovery.

Prior to making any revisions, the contractor must make a "copy" of the original files, and then proceed to make any revisions to the "copy" as required. Upon delivery of the printed product the contractor must provide corrected native applications files (digital deliverables) if files are modified during production. The digital deliverables must be an exact reproduction of the final printed piece in native application file format (includes all files), and must be returned on the same media as the supplied files. The Government will NOT accept as digital deliverables PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats unless specifically requested elsewhere in these specifications.

Contractor must provide final output with text equivalent to a minimum of 2400 dpi and all equal to 150 line screen or finer.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "**GOVERNMENT TO FURNISH**", necessary to produce the product(s) in accordance with these specifications.

CONSULTATION: It's anticipated that prior to placing a print order or during the course of production of an order, the ordering department may consult with the contractor (over the telephone or face-to-face contact) regarding technical matters under the specifications involving electronic media. A majority of consultations will be limited to short telephone and/or person-to-person inquiries of a technical nature which will NOT require access to the contractor's electronic pre-press system (EPS). This level of consultation, which may occur frequently, shall be at no cost to the Government.

FURTHER CONSULTATION FOR MAP PRODUCTION: In an effort to produce a quality map product improvement of all elements of the production process is sought after by the exchange of knowledge between the agency and contractor personnel. This process is an attempt to incorporate the printing and finishing elements into the process of map production.

- Before commencing work on text and graphics the agency may choose to send the contractor a rough lay-out showing panels, anticipated fold sequence and type of stock. Using this the contractor can calculate and note on the lay-out the location and size of bleeds and wraps.
- Prior to generating a high end press ready proof an inexpensive inkjet plot may be requested to be reviewed by the contractor personnel to identify potential problems, including but not limited to: ghosting,, registration, and ink lay-down issues. At this point, prior to further processing of an order, contractor recommendations can be made to overcome potential problems.

Over time as this process unfolds a dialogue with the different parties will develop with a greater understanding of what is desired from respective personnel and each will be able to anticipate the needs in order to achieve a quality product.

FILMS (from electronic media): Films are NOT required; computer to plate is acceptable and is the preferred method of production. At the contractor's option, they may use film; however; the Government will not pay for any film costs, even if these costs are the result of author's alterations.

Output resolution: Where electronic media is provided, the contractor **MUST** generate images, whether via films or direct to plate, equivalent to 2400 dpi for text and 150-line or higher screens for illustrations.

PROOFS: When ordered, submit Digital content proofs (for single color work) or Digital color content proofs (for multi-color work). Proof must be to size. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall have all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product. The digital color content proof is intended as a check on image position, cropping, scaling, and other visual features of text or illustration. Digital color content proofs are NOT intended as a check of color fidelity.

When ordered, one set of high resolution, digital one-piece composite laminated color proofs (Kodak Approval, Screen TrueRite, Polaroid PolaProof, Latran Prediction, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi. Proofs must show dot structure and be in press configuration. Direct to plate must be used to produce the final product. Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

Sublimation, inkjet, photographic, and overlay proofs are not acceptable.

Proofs must be clean, free of extraneous marks, with all images clearly legible. Proofs must be identified with the jacket number, program number, print order number, and proof date. The contractor's firm name must not appear on any proofs.

If any of the contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an **"OK to print"**.

Submit proofs together **with all of the furnished material** to the address as listed on the individual print order.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the **"Government Paper Specification Standards No. 12"** dated March 2011. Paper used under this contract **MUST** conform to the Resource Conservation and Recovery Act of 1976 and all subsequent amendments. Additional information regarding this will be furnished upon request.

The stock to be used will be indicated on each print order.

Color of stock furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color sample(s).

Note: On rare occasion, an order may require two (2) different stocks (either folded and/or unfolded) as noted on the print order.

- White Matte Coated Offset Book, basis weight 70 lbs. per 500 (25 x 38") sheets equal to JCP Code A240.
- White High Wet Strength Map, Lithographic Finish, basis weight 24 lbs. per 500 (17 x 22") sheets equal to JCP Code E20.
- White Offset Map, Lithographic Finish, basis weight 60 lbs. per 500 (25 x 38") sheets equal to JCP Code E30.
- White Synthetic Polyart II, text weight 4.5 mil, (basis weight approximately 60 lbs. per 500 (25 x 38") sheets).
- White Synthetic Hop-syn, text weight 3.3 mil and 4.2 mil, basis weight (approximately 50 and 60 lbs. per 500 (25 x 38") sheets).
- White Synthetic Paper Tyger, text weight 4.5 mil, basis weight (approximately 27 lbs. per 500 (17 x 22") sheets).

PRINTING: Print face only or face and back in from two to eight ink colors (including 4-color process and/or mechanical process) plus varnish or aqueous coating as specified. The contractor is to mechanically match process equivalents to Pantone ink color (Promatch or equal) callouts or furnished color profile/palette when run in conjunction with 4-Color process printing (Pantone colors may be used at the contractor's option provided at no additional cost to the Government). Heavy ink coverage can be expected on **most orders**.

Match Pantone number as indicated on the print order.

MARGINS: Bleeds on one to four sides are anticipated.

PRESS SHEET INSPECTION: Final makeready press sheets may be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, the contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: **A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.**

A representative(s) of the Government **may** inspect press sheets at the contractor's plant when the job is going to press. These representatives will make their inspections on any official Government workday (Monday through Friday 8:00 a.m. to 5:00 p.m., contractor's local time), and suitable space shall be provided at the plant for this purpose. It is anticipated that approximately 25% of the orders under this contract will require press sheet inspection.

The contractor must furnish a suitable viewing light for color transparencies during press sheet inspection. Examples of acceptable viewers are Macbeth Avlit Standard View Model T-214, Macbeth ProofLite Model V-135 or Macbeth Examo-Lite Fixture Model TC-440. Also see GPO Publication 315.3 "**Guidelines for Contractors Holding Press Sheet Inspections**".

The contractor shall notify the Government Publishing Office or designated agency personnel of the date and time the press sheets will be available. In order that proper arrangements can be made, notification must be given at least four (4) working days in advance of the time scheduled for inspection of the press sheets. **Notify a Contacting Officer at the Denver Regional Office at (303) 236-5292 or the designated agency personnel.**

BINDING: It is anticipated that the majority of the orders will require folding of all or nearly all copies. When ordered, fold to 4 x 9", or to the size as indicated on the print order, with a suitable number of vertical in-line parallel accordion and angle wrap-around folds (title panel out). Folding dummies will be furnished with each order.

NOTE: On occasion the Government may request a limited number (generally under 100) of the maps be trimmed but not folded. This will be so indicated on the individual print order.

PACKING: Bundle folded maps in units of 25 or in equal quantities as noted on print order. On occasion in lieu of bundling, shrink-film wrapping may be requested. Pack bundles/packages flat in shipping containers. Each shipping container must not exceed 40 or 45 lbs. when fully packed and should have a minimum bursting strength of 275 lbs. psi. Flat copies are to be packed flat with suitable protection top and bottom.

PALLETS: Pallets are required for all destinations receiving 10 or more shipping containers.

INSPECTION SAMPLES: Occasionally, when so indicated on the print order or otherwise requested, the first two copies, as soon as completed, must be sent for inspection to the U.S. Government Publishing Office, Denver Regional Office, 12345 W. Alameda Parkway, Suite 208, Lakewood, CO 80228-2842, Attn: Inspection Samples.

NOTE: Five inspection copies of each map must be sent as soon as completed to the ordering agency (See "DISTRIBUTION" hereinafter).

These copies shall be considered as sample copies, and cannot be deducted from the total quantity ordered. The package or envelope containing these samples must be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which these samples were ordered. The contractor must comply with the shipping schedule regardless of this requirement for inspection samples. The contractor will be notified of the test results only if there are deficiencies.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government furnished Blue label, which is to be affixed to each affected container. These random sample

copies must be recorded separately on all shipping documents and sent in accordance with the distribution list.

In addition, a copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection must be included. A copy of the Government furnished certificate must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate bid in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers must be furnished with billing for reimbursement of certificate fee.

DISTRIBUTION: Ship f.o.b. destination for all orders. **INSIDE DELIVERY REQUIRED ON ALL ORDERS.**

NOTE: The majority of shipments will deliver to various towns/cities in Zones 1 through 6 as defined under Section IV. in the contract "Schedule of Prices".

On most orders the government will require delivery f.o.b. destination to the following 3 addresses with the quantities required noted on the print order. The ordering agency will be responsible for determining on each print order what the unique quantity of Superintendent of Documents quantities are to be. Agencies are advised to review Circular Letter NO. 793 regarding Superintendent of Documents copies or contact the Denver Regional Office at (303) 236-5292 for any clarification.

Library of Congress *
US/Anglo Division
Government Documents Section
101 Independence Avenue SE
Washington, DC 20540-4172
Mark For: File Copies

U.S. Government Publishing Office
Depository Receiving Section
44 H Street NW
Loading Dock
Washington, D.C. 20401
Mark For: "Depository Copies" Item No._____

International Exchange System
Depository Receiving Section
44 H St., NW, Loading Dock
Washington, DC 20401
Marked: IES Copies

*NOTE: All shipments to this destination must be via FedEx, UPS, or United States Postal Service (USPS).

All expenses incidental to returning GFM, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. The contractor must not start production of any job prior to receipt of the individual print order.

Contractor will be required to pick up print order, copy, Government furnished materials (GFM), and proofs (and to return film negatives and "**Blue Label**" samples) from various nationwide locations throughout all six zones as indicated on the print order

Primarily, furnished material must be picked up from and delivered to:

USDA Forest Service
324 25th Street
Ogden, Utah 84401

USDA Forest Service
333 Broadway Blvd SE
Albuquerque, NM 87102

Bureau of Land Management
PMDS, (303) 236-1975
Bldg. 41, Entrance E-16
Denver Federal Center
Denver, CO 80225-0047

USDA Forest Service
Pacific Southwest Region
1323 Club Drive
Vallejo, CA 94592

USDA Forest Service
740 Simms
Golden, Colorado 80401

U.S.D.A., Forest Service
Suite 726N
1729 Peachtree Road NW
Atlanta, GA 30309

DOI Bureau of Land Management
Bldg. 50, Ent. S-2, Mailroom, OC521
Denver Federal Center
Denver CO 80225

The contractor will be notified by telephone when the order is available for pickup. At the contractor's option, the furnished material will be prepared for conveyance by common carrier. All costs for transportation will be borne by the contractor. Time consumed in transportation will be deducted from the production schedule.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld five to ten workdays from receipt at the ordering office until they are made available for pickup by the contractor. NOTE: When proofs are required there will be an additional seven workdays added to the schedule.

The proof hold period by the Government begins when proofs are **received** by the designated party and ends when the contractor is notified that the proofs are **available for pick-up** by the contractor or their designated service.

Proofs, along with the GFM, a copy of the print order, the contractor's usual proof cover memo form, and information identifying a point of contact and their phone number at the contractor's plant will be sent directly to the ordering agency by the contractor. The contractor is directed to use the furnished "Proof" label (or contractor's standard "Proof" label provided it contains a full identification of the order) and to include a filled-out return bill of lading or similar document to be used by the agency for the return of the proofs. **The cost of transporting of the proofs and the furnished materials BOTH ways is to be borne by the contractor. SEPARATE SHIPPING CHARGES FOR DELIVERY/RETURN OF PROOFS IS NOT PERMITTED.** The contractor has the option of using their own personnel to pick up and deliver the proofs. Any terms and conditions on the contractor's proof documents are subordinate to GPO Contract Terms.

Complete production and shipment must be made within 20 to 30 workdays from availability of print order and furnished material. Complete delivery in-hand to destination must be made within 5 to 7 days of ship date noted on the print order.

The contractor must return ALL GFM as well as any electronic files, etc. required under the terms of this contract. These materials must be packaged flat (also see under "CONTRACTOR TO FURNISH" hereinbefore) and returned separate from the order, by registered mail or alternate traceable means, within 5 workdays of shipment of the order. The contractor must be able to produce a separate signed receipt for these materials any time during the course of the contract. Materials are to be returned to the pickup address unless otherwise indicated on the print order.

For each print order placed, contractor must notify the ordering agency of shipment on the same day that the product ships via email to the address indicated on the print order. **In addition, the Denver RO must be notified of the in-hand delivery date via email to: infodenver@gpo.gov.** The subject line of this message shall be "Distribution Notice for Program 2895-S, Print Order XXXXX". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery/shipping receipts upon agency request. Failure to provide delivery information to the Denver RO will directly impact contractor's compliance record.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers; total quantity delivered; number of cartons; quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher/invoice for payment.

Unscheduled material such as shipping documents (GBL's, etc.), receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3 – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices bid in the "**SCHEDULE OF PRICES**" to the following units of production which are the estimated requirements to produce **one year's** work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "**SCHEDULE OF PRICES**" except for Item IV., "**SHIPPING CHARGES**", which is bid in per 10 lb./100 lb. (cwt.) weight cost based upon overall weight of shipment while the calculations for award will be based upon an estimated number of 10 lb./100 lb. (cwt.) units falling within each weight range.

		(1)	(2)	(3)	(4)	(5)	(6)		IV.	(a)	(1)	166
I.	(a)	1	10	1	10	6	1160				(2)	20
	(b)	3	112	10	793	14	997				(3)	52
	(c)	6	437	10	536	20	1380				(4)	42
										(b)	(1)	11
II.	(a)	1558									(2)	1
	(b)	2011									(3)	18
	(c)	150									(4)	38
	(d)	3265								(c)	(1)	140
	(e)	990									(2)	22
	(f)	7006									(3)	76
	(g)	1050									(4)	212
										(d)	(1)	92
III.	(a)	144									(2)	11
	(b)	473									(3)	68
	(c)	6									(4)	1
	(d)	1924								(e)	(1)	31
											(2)	32
											(3)	20
											(4)	34
										(f)	(1)	20
											(2)	10
											(3)	15
											(4)	1

The term of this contract is for one year and up to four option years.

NOTE: The contractor must have FTP capability.

SECTION 4 – SCHEDULE OF PRICES

Bids submitted are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive. Bids submitted with “NB” (No Bid), “NA” (Not Applicable), or blank spaces for an item may be declared nonresponsive.

An entry of “NC” (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production. Fractional parts will be prorated

The Contracting Officer reserves the right to reject any bid that contains prices for individual items of production (whether or not such items are included in the "**DETERMINATION OF AWARD**") that are inconsistent or unrealistic in regard to other prices in the same bid or to GPO prices for the same operation if such action would be in the best interest of the Government.

A page-size unit is equal to 94 square inches.

- I. **COMPLETE PRODUCT** (except Items II, III, and IV): Prices bid shall include the cost of all required materials and operations necessary for the complete production of the product listed in accordance with these specifications including electronic pre-press and any negatives made. Additional colors of ink on sides printing in 4-color process will be allowed under "Add'l Color of Ink" (columns (3) and (4) only). Aqueous or varnish coating will be allowed under "Add'l Color of Ink" (columns (3) and (4) only).

"Format" groups shall be defined as follows based upon final trim size:

Format "A": Up to and including 19 x 25".

Format "B": Over 19 x 25" up to and including 27 x 40".

Format "C": Over 27 x 40" up to and including 42 x 58".

	<u>Black Ink or a Color Other Than Black</u>		<u>Each Additional Color of Ink</u>		<u>Four-Color Process</u>	
	Makeready and Setup <u>Charges</u>	Per 100 <u>Copies</u>	Makeready and Setup <u>Charges</u>	Per 100 <u>Copies</u>	Makeready and Setup <u>Charges</u>	Per 100 <u>Copies</u>
	(1)	(2)	(3)	(4)	(5)	(6)
(a) Format A Maps per printed side	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
(b) Format B Maps per printed side	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
(c) Format C Maps per printed side	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

 (Initials)

- II. **PAPER**: Payment for paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of

leaves furnished for the product ordered. The cost of any paper required for makeready or running spoilage must be included in the prices bid. Also note that any costs associated with running the maps on 2 different stocks (folded and unfolded) must be included in the prices bid under Items I. (a), (b), & (c).

One page-size leaf will be allowed for each "map unit" in the product. The number of units in a particular map will be determined by dividing its trim size by 94 square inches with any fraction remainder being counted as a whole.

	<u>Per map unit</u> <u>Per 100 leaves</u>
(a) White Matte Coated Offset Book, 70 lbs.....	\$ _____
(b) White High Wet Strength Map, Lithographic Finish, 24 lbs.....	\$ _____
(c) White Offset Map Lithograph Finish, 60 lbs.....	\$ _____
(d) White Synthetic Paper, Polyart II, 4.5 mil (60 lbs.).....	\$ _____
(e) White Synthetic Paper, Hop-syn, 3.3 mil	\$ _____
(f) White Synthetic Paper, Hop-syn, 4.2 mil	\$ _____
(g) White Synthetic Paper, Paper Tyger, 4.5 mil (27 lbs.).....	\$ _____

III. PROOFS and ADDITIONAL OPERATIONS:

(a) Digital Content or Digital Color Proofs... per page-size unit.....	\$ _____
(b) High Resolution Color Proofs..... per page-size unit.....	\$ _____
(c) Timework *..... per hour.....	\$ _____
(d) Folding maps..... per 100 maps.....	\$ _____

* NOTE: "**Timework**" must be supported by a statement outlining in detail the operation for which payment is claimed. Timework for up to 3 hours for author's alterations (aa's) may be signed off by the agency on the billing certification. Timework which exceeds three hours **or** for other than aa's will only be allowed under exceptional circumstances and must **specifically authorized** by the Contracting Officer using a subsequent Contract Modification(s). In case of dispute the Contracting Officer reserves the right to be the final judge as to the operation and/or number of hours chargeable under III(c).

IV. SHIPPING CHARGES: The following charges cover the cost of shipping, as provided in "**SECTION 1. - GENERAL TERMS AND CONDITIONS**", hereof, to destinations within each of the six zones (see below). Charges must be submitted in the order and manner requested; **minimum charges will NOT be accepted.**

Reimbursement for transportation costs for shipments will be made in accordance with the contractor's prices for shipping charges. Bidder must bid the specified unit charge for each zone listed below. Fractional parts of the unit rate will be prorated (for example 28 lbs. would be 2.8 x rate bid), except for charges under IV.(1)(a) through (f) - Shipments up to 10 lbs. The prices bid, as applicable, will be applied to the weight of the ordered quantity.

 (Initials)

	Zone	Area	Per each <u>SHIPMENT</u>	Per <u>10 lbs</u>		Per <u>100 lbs</u>
			Shipment up to 10 lbs	Shipment over 10 lbs up to 40 lbs	Shipment over 40 lbs up to 120 lbs	Shipment over 120 lbs.
			(1)	(2)	(3)	(4)
(a)	1	CO, NM, UT	\$ _____	\$ _____	\$ _____	\$ _____
(b)	2	WY, MT, ID	\$ _____	\$ _____	\$ _____	\$ _____
(c)	3	AZ, CA, NV	\$ _____	\$ _____	\$ _____	\$ _____
(d)	4	DC, MD, VA	\$ _____	\$ _____	\$ _____	\$ _____
(e)	5	E. of Mississippi (Excluding Zone 4)	\$ _____	\$ _____	\$ _____	\$ _____
(f)	6	W. of Mississippi (Excluding Zones 1-3*)	\$ _____	\$ _____	\$ _____	\$ _____

NOTE: Failure to bid shipping charges to any zone may eliminate the bidder from consideration for award.

EXPLANATION OF SHIPPING CHARGES: Destinations which are located within the various states and the District of Columbia fall within one of six zones, as defined hereinafter:

- Zone 1: Colorado, New Mexico, Utah.
- Zone 2: Idaho, Montana, Wyoming.
- Zone 3: Arizona, California, Nevada
- Zone 4: District of Columbia, Maryland and Virginia.
- Zone 5: United States East of the Mississippi excluding those areas in Zone 4.
- Zone 6: The Continental United States West of the Mississippi excluding those areas in Zone 1 through 3.*

***NOTE:** An exception to the above is any shipment picked up or delivered from or to Alaska **which exceeds 10 lbs.** In these cases the agency will specify the method of shipment and furnish a Government Bill of Lading (GBL) or an account number to facilitate shipment. **No charges will be allowed under "SHIPPING CHARGES" IV. (f)(2) through (4) for these shipments.**

SHIPPING COSTS: Deliver all shipments f.o.b. destination in accordance with **"SHIPPING CHARGES"** under items IV. (a)(1) through (f)(4) in the **"SCHEDULE OF PRICES"**.

For the purpose of compensating suppliers for shipping charges to destinations falling within the 6 zones, except as provided under **"SHIPPING COSTS"**, bidders are to bid a price as indicated in **"IV - SHIPPING CHARGES"**. The prices bid, as applicable, will be applied to the weight of the ordered quantity.

 (Initials)

DISCOUNTS ARE BID FOR PAYMENT AS FOLLOWS:

_____ **Percent**, _____ calendar days. See Article 12 "**Discounts**" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number (ed) _____

BIDDERS THAT ACCESS THE SPECIFICATIONS FOR THIS SOLICITATION VIA THE INTERNET FROM THE GPO WEBSITE MUST ACCESS THE GPO FORM 910 "BID" FROM THE PDF FILE AND SUBMIT IT ALONG WITH THE "SCHEDULE OF PRICES" AS REQUESTED BY THESE SPECIFICATIONS.

BIDDER'S NAME AND SIGNATURE: When responding by Fax or Mail, fill out and return one copy of all pages in "**Section 4. - SCHEDULE OF PRICES**", including initialing where indicated. In addition a completed signed copy of the form 910 is required. Do not enter prices on GPO form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO form 910.

Bidder _____ Contractor's Code _____

(Street Address)

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

e-mail address

(Facsimile Number)

SAMPLE OF THE BID ENVELOPE

In order to ensure proper processing of all bids the following information is suggested on all bid envelopes.

Program Number 2895-S From: _____ Address: _____ _____	Postage Stamp Required Here
Bid Enclosed Bids will be received until December 16, 2016 at 2 P.M. prevailing Denver time.	 U.S. Government Publishing Office Denver Regional Office Suite 208 12345 W. Alameda Parkway Lakewood, CO 80228-2842