

Program:	788-S									
Term:	October 20, 2017 to September 30, 2018									
Title:	Approved Drug Products									
Created by:	JKB 10-18-17									
			<b>WBC Inc, dba Lithexcel</b>		<b>McDonald and Eudy</b>		<b>Texas Digital Copy &amp; Print</b>		<b>The Print House</b>	
		BASIS OF	Albuquerque, New Mexico		Temple Hills, MD		San Antonio, TX		Brooklyn, NY	
ITEM NO.	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I.</b>	<b>PRINTING, VARIABLE IMAGING, BINDING, AND CONSTRUCTION:</b>									
1.	<b>2018 Test Order:</b>									
(a)	Saddle-Stitched Text: Printing Text in black ink, including binding and perforating.....per page.....									
(1)	<b>Make-ready and/or Setup.....</b>	<b>172</b>	\$5.00	\$860.00	\$6.50	\$1,118.00	<b>No Charge</b>	<b>\$0.00</b>	\$10.00	\$1,720.00
(2)	<b>Running Per 100 Copies.....</b>	<b>243</b>	\$2.50	\$607.50	\$0.75	\$182.25	\$2.25	\$546.75	\$10.00	\$2,430.00
(b)	Saddle-Stitched Cover: Printing Covers 1 and 4 in black ink, including binding .....per complete cover.....									
(1)	<b>Make-ready and/or Setup.....</b>	<b>2</b>	\$30.00	\$60.00	\$250.00	\$500.00	<b>No Charge</b>	<b>\$0.00</b>	\$750.00	\$1,500.00
(2)	<b>Running Per 100 Copies.....</b>	<b>3</b>	\$12.00	\$36.00	\$25.00	\$75.00	\$25.00	\$75.00	\$500.00	\$1,500.00
(c)	Perfect Bound Text: Printing Text in black ink, including binding and perforating.....per page.....									
(1)	<b>Make-ready and/or Setup.....</b>	<b>2844</b>	\$5.80	\$16,495.20	\$5.25	\$14,931.00	<b>No Charge</b>	<b>\$0.00</b>	\$10.00	\$28,440.00
(2)	<b>Running Per 100 Copies.....</b>	<b>4010</b>	\$2.50	\$10,025.00	\$0.68	\$2,726.80	\$2.50	\$10,025.00	\$10.00	\$40,100.00
(d)	Perfect Bound Cover: Printing Covers 1 and 4 in black ink, including binding .....per complete cover.....									
(1)	<b>Make-ready and/or Setup.....</b>	<b>10</b>	\$48.00	\$480.00	\$300.00	\$3,000.00	<b>No Charge</b>	<b>\$0.00</b>	\$750.00	\$7,500.00
(2)	<b>Running Per 100 Copies.....</b>	<b>14</b>	\$13.00	\$182.00	\$35.00	\$490.00	\$25.00	\$350.00	\$500.00	\$7,000.00
<b>II.</b>	<b>Additional Operations</b>									
1	Individual Mailing Containers.....Per Mailing Container.....	<b>119</b>	\$3.50	\$416.50	\$4.50	\$535.50	\$10.00	\$1,190.00	\$2.50	\$297.50
	<b>CONTRACTOR TOTALS</b>			\$29,162.20		\$23,558.55		\$12,186.75		\$90,487.50
	<b>DISCOUNT</b>		<b>1.00%</b>	\$291.62	<b>1.00%</b>	\$235.59	<b>1.00%</b>	\$121.87	<b>0.25%</b>	\$226.22
	<b>DISCOUNTED TOTALS</b>			\$28,870.58		\$23,322.96		\$12,064.88		\$90,261.28
							<b>AWARDED</b>			

U.S. GOVERNMENT PUBLISHING OFFICE  
Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

*Approved Drug Products*

as requisitioned from the U.S. Government Publishing Office (GPO) by the

U.S. Government Publishing Office  
Superintendent of Documents

Single Award

**TERM OF CONTRACT:** The term of this contract is for the period beginning Date of Award and ending September 30, 2018, plus up to four (4) optional 12-month extension period(s) that may be added in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT" clause in SECTION 1 of this contract.

**BID OPENING:** Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC, time, on October 18, 2017.

**BID SUBMISSION:** Submit bid in pre-addressed envelope furnished with solicitation, or send to: U.S. Government Publishing Office, Bid Section, Room C-848, Stop: CSPS, 732 North Capitol Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The Program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2 as revised June, 2001. Hand delivered bids are to be taken to: GPO Bookstore, 710 North Capitol Street, NW, Washington, DC, between the hours of 8:00 a.m. and 4:00 p.m., prevailing Eastern Time, Monday through Friday. Contractor is to follow the instructions in the Bid Submission/Opening area. If further instruction or assistance is required, call (202) 512-0526.

**PRODUCTION AREA:** It is assumed that all production facilities used in the manufacture of the product(s) ordered under this contract will be located within a 60-mile radius of zero milestone Washington, DC.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

**THIS IS A NEW PROGRAM. THERE IS NO ABSTRACT AVAILABLE.**

For information of a technical nature, contact Jim Ballou at [jballou@gpo.gov](mailto:jballou@gpo.gov) or (202) 512-0310.

## SECTION 1. – GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

**DISPUTES:** GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/pdfs/vendors/contractdisputes.pdf](http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf).

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes - Level III.
- (b) Finishing (item related) Attributes - Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S - 2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Electronic media

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

**OPTION TO EXTEND THE TERM OF THE CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF CONTRACT TERM” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

**EXTENSION OF CONTRACT TERM:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ECONOMIC PRICE ADJUSTMENT:** The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from Date of Award to September 30, 2018, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers – Commodities less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending June 30, 2017, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through September 30, 2018, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued” upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated," it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of receiving payment. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at: <http://www.gpo.gov/finance/index.htm>.

Contractor's billing invoice must be itemized in accordance with the items in the "SCHEDULE OF PRICES."

## SECTION 2. – SPECIFICATIONS

**SCOPE:** These specifications cover the production of separate-covered publications requiring such operations as electronic prepress, printing, binding, packing, and distribution.

**TITLE:** Approved Drug Products.

**FREQUENCY OF ORDERS:** Approximately 12 orders per year.

**QUANTITY:** Approximately 141 copies per order.

**NUMBER OF PAGES:** Approximately 50 to 1,500 pages (plus cover) per order.

**TRIM SIZE:** 8-1/2 x 11”.

**GOVERNMENT TO FURNISH:** Electronic media will be furnished as follows –

Platform: Windows (current or near current version).

Storage Media: CD-R; email; FTP.

Software: Adobe Acrobat (current or near current version).

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All printer and screen fonts will be embedded.

Contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Additional

Information: Files will be furnished in PDF format.

Electronic media will include all illustrations and graphics furnished in place.  
GPO Form 952 (Desktop Publishing – Disk Information) will be furnished.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on the finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the products in accordance with these specifications.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the agency contact specified on the print order.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government. NOTE: The Government will accept Adobe Acrobat Portable Document Format (PDF) files as digital deliverables when furnished by the Government.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 12” dated March 2011.

Government Paper Specification Standards No. 12 – [http://www.gpo.gov/pdfs/customers/sfas/vol12/vol\\_12.pdf](http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf).

All text stock used in each copy must be of a uniform shade. All cover stock must have the grain parallel to the spine.

*Text* – White Offset Book, basis weight: 60 lbs. per 500 sheets, 25 x 38”, equal to JCP Code A60.

*Cover* – Colored Vellum-finish Cover, basis weight: 50 lbs. per 500 sheets, 20 x 26”, equal to JCP Code L20.

**PRINTING:** Covers 1 and 4 and text pages print head-to-head in black ink only. Covers 2 and 3 are blank. Last text page prints head-to-left.

For perfect-bound publications, the contractor is to adjust type on spine as necessary.

At contractor’s option, the product may be produced via conventional offset or digital printing provided that Quality Level III standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 1200 x 1200 dpi x 1 bit or 600 x 600 dpi x 4 bit depth technology.

**MARGINS:** Margins will be as indicated on the print order or furnished electronic media.

**BINDING:** Bind as indicated on the print order. Various binding styles will be ordered as follows:

- Saddle-wire stitch in two places and trim three sides. Each product must contain complete four-page signatures after trimming. Single leaves connected with a lip (i.e., binding stub) to the left or right side of stitches will not be allowed.
- Perfect-bind text and wraparound cover; trim three sides.

The last, printed text page perforates (slit or slot, without ink) along the entire 11” dimension, 3/8” from the bind.

**PACKING:** Pack suitable in shipping containers not to exceed 45 pounds when fully packed.

On approximately one order per year, contractor to pack copies (quantity to be specified on print order) in individual mailing containers (i.e., one copy per mailing container) with the balance of copies packing suitable in shipping containers not to exceed 45 pounds when fully packed.

The individual mailing containers must have top flaps when folded over. Inside flaps, when folded over inside tucks should meet “flush,” or have a gap of no more than one inch between. Top flaps should not overlap. Gummed reinforced tape should be three inches wide and must completely cover the edges of both of the top flaps and extend around both ends of the mailing container.

Individual mailing containers (when ordered) must be packed suitable in shipping containers not to exceed 45 pounds when fully packed.

Mailing containers and loose copies (as ordered) must pack snugly in shipping containers to avoid damage during the delivery process.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split during the delivery/shipping process.

**LABELING AND MARKING:** Contractor to download GPO Form 905 (R. 7-15) – Labeling and Marking Specifications which can be located on GPO.gov, fill in appropriate blanks, and attach to shipping containers.

On the spine of each individual mailing container, contractor must print the title of publication and stock number. Contractor to adjust copy on spine as necessary. Contractor to adjust copy on spine as necessary.

Mark ALL shipping containers with the job title, stock number, requisition number, jacket number, program number, print order number, quantity per container, and number of boxes in a shipment (e.g., box 1 of 2, 2 of 2).

**DEPARTMENTAL RANDOM COPIES (BLUE LABEL):** All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that the copies were selected as directed using GPO Form 917 – Certificate of Selection of Random Copies which can be located on GPO.gov. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special label, GPO Form 2678 – Departmental Random Copies (Blue Label), which must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent to: U.S. Government Publishing Office, Documents Warehouse, Receiving Branch, Stop: IDLP, 8660 Cherry Lane, Laurel, MD 20707-4950. Inside delivery required.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

A copy of the signed Certificate of Selection of Random Copies must accompany the invoice sent to U.S. Government Publishing Office, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the invoice.



**QUALITY ASSURANCE RANDOM COPIES:** In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to certify that the copies were selected as directed using GPO Form 917 – Certificate of Selection of Random Copies which can be located on GPO.gov. Copies will be paid for at the running rate offered in the contractor’s bid, and their cost will not be a consideration for award. A copy of the print order must be included with the samples.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by GPO program, jacket, and print order numbers must be furnished with billing as evidence of mailing.

**DISTRIBUTION:**

- Deliver f.o.b. destination approximately 119 copies to: U.S. Government Publishing Office, Documents Warehouse, Receiving Branch, Stop: IDLP, 8660 Cherry Lane, Laurel, MD 20707-4950. Inside delivery required.
- Deliver f.o.b. destination approximately four (4) copies to: FDA/CDER Orange Book Staff, Office of Generic Drugs, HFD-610, Standish Place, Rockville, MD 20885-2773.
- Deliver f.o.b. destination approximately one (1) copy to: FDA Bio Science Library, Building 2, 3<sup>rd</sup> Floor, 12903 New Hampshire Avenue, Silver Spring, MD 20993.
- Deliver f.o.b. destination approximately 15 copies to: Library of Congress, U.S./Anglo Division, U.S. Government Documents Section, 101 Independence Avenue, SE, Washington, DC 20540-4274. M/F: Depository File Copies.
- Deliver f.o.b. destination approximately one (1) copy to: U.S. Government Publishing Office, Federal Depository Library Program, Stop: FDLP, 44 H Street, NW, Loading Dock, Washington, DC 20401. (Item Number 0499-K-04)
- Deliver f.o.b. destination approximately one (1) copy to: U.S. Government Publishing Office, Publication & Information Sales, Attn: Simone Silva-Sutton, Stop: IDOM, Room A505, 732 North Capitol Street, NW, Washington, 20401.

Upon completion of each order, contractor must notify the ordering agency (on the same day the order delivers) via email to the address indicated on the print order. The subject line of the email shall be “Distribution Notice for Program 788-S, Print Order XXXXX, Jacket Number XXX-XXX.” The notice must provide all applicable tracking numbers, delivery methods, and title of product. Contractor must be able to provide copies of all delivery receipts upon agency request.

Upon completion of each order, (when applicable) all furnished material must be returned to: U.S. Government Publishing Office, Publication & Information Sales, Attn: Simone Silva-Sutton, Stop: IDOM, Room A505, 732 North Capitol Street, NW, Washington, 20401.

All expenses incidental to picking up and returning materials (when applicable) and furnishing sample copies must be borne by the contractor.

**SCHEDULE:** Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

When applicable, furnished material must be picked up from and delivered to: U.S. Government Publishing Office, Publication & Information Sales, Attn: Simone Silva-Sutton, Stop: IDOM, Room A505, 732 North Capitol Street, NW, Washington, 20401.

At the Government's option, print order and furnished material may be furnished via email or FTP.

No definite schedule for pickup of material/placement of orders can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Contractor must complete production and distribution within 12 workdays.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destinations specified.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

For compliance reporting purposes, the contractor must notify the U.S. Government Publishing Office of the date of shipment or delivery, as applicable. Upon completion of each order, contractor must contact the Shared Support Services Compliance Section via email at [compliance@gpo.gov](mailto:compliance@gpo.gov); via telephone at (202) 512-0520; or via facsimile at (202) 512-1364. Personnel receiving email, call, or facsimile will be unable to respond to questions of a technical nature or to transfer any inquiries.

**SECTION 3. – DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the “SCHEDULE OF PRICES” to the following units of production which are the estimated requirements to produce one (1) year’s production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the “SCHEDULE OF PRICES.”

	(1)	(2)
I. (a)	172	243
(b)	2	3
(c)	2,844	4,010
(d)	10	14
II.	119	

**SECTION 4. – SCHEDULE OF PRICES**

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared non-responsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), N/A, or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per-100 rate.

Contractor’s billing invoice must be itemized in accordance with the line items in the “SCHEDULE OF PRICES.”

Unless otherwise specified, no more than three blank pages may be permitted at the end of the text for saddle-stitched products.

**I. PRINTING, BINDING, PACKING, AND DISTRIBUTION:** Prices offered shall include the cost of all required materials (including paper) and operations necessary for the printing, binding, packing, and distribution of the product listed in accordance with these specifications.

NOTE: The cost for the individual mailing containers, when ordered, must be charged under Item II., “ADDITIONAL OPERATIONS.”

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) <i>Saddle-Stitched Text:</i> Printing text in black ink, including binding and perforating .....per page.....	\$ _____	\$ _____
(b) <i>Saddle-Stitched Cover:</i> Printing Covers 1 and 4 in black ink, including binding.....per complete cover.....	\$ _____	\$ _____

\_\_\_\_\_  
(Initials)

	<u>Makeready and/or Setup</u> (2)	<u>Running Per 100 Copies</u> (2)
(c) <i>Perfect-Bound Text:</i> Printing text in a black ink, including binding and perforating ..... per page..... \$_____		\$_____
(d) <i>Perfect-Bound Cover:</i> Printing Covers 1 and 4 in black ink, including binding..... per complete cover..... \$_____		\$_____

**II. ADDITIONAL OPERATIONS:**

Individual Mailing Containers ..... per mailing container.....\$\_\_\_\_\_

My production facilities are located within the assumed area of production ..... yes \_\_\_\_\_ no \_\_\_\_\_

**NOTICE:** Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material \_\_\_\_\_
  - a. Number of hours from acceptance of print order to pickup of Government Furnished Material..... \_\_\_\_\_
  - b. Number of hours from pickup of Government Furnished Material to delivery at contractor’s plant..... \_\_\_\_\_
2. Proposed carrier(s) for delivery of completed product .. \_\_\_\_\_
  - a. Number of hours from notification to carrier to pickup of completed product ..... \_\_\_\_\_
  - b. Number of hours from pickup of completed product to delivery at destination ..... \_\_\_\_\_

**INSTRUCTIONS FOR BID SUBMISSION:** Fill out “SECTION 4. - SCHEDULE OF PRICES,” initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the “SCHEDULE OF PRICES” with two copies of the GPO Form 910 “BID” form. Do not enter bid prices on GPO Form 910; prices entered in the “SCHEDULE OF PRICES” will prevail.

Bidder \_\_\_\_\_

\_\_\_\_\_  
(City - State)

By \_\_\_\_\_  
(Signature and title of person authorized to sign this bid)

\_\_\_\_\_  
(Person to be contacted)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Email)