

TITLE Naval War College College Review

DEPT. Defense

Previous vendor (08-13)

ITEM NO.	DESCRIPTION	BASIS OF AWARD	D.S. Graphics, Inc. UNIT	COST	D.S. Graphics, Inc. UNIT	COST
I.	PRINTING, BINDING, AND DISTRIBUTION: Covers, Per Side (Covers 1,4, and Backstrip or Covers 2 and 3):					
(a)	Printing black or a single Pantone ink color:					
(1)	Makeready and/or Setup	6	\$210.00	\$1,260.00	\$210.00	\$1,260.00
(2)	Running Per 1,000 Copies.....	52	12.00	624.00	12.00	624.00
(b)	Printing in 4-color process:					
(1)	Makeready and/or Setup	2	755.00	1,510.00	755.00	1,510.00
(2)	Running Per 1,000 Copies.....	17	18.67	317.39	18.67	317.39
(c)	Printing in each additional Pantone Ink color:					
(1)	Makeready and/or Setup	2	132.00	264.00	132.00	264.00
(2)	Running Per 1,000 Copies.....	17	12.00	204.00	34.00	578.00
(d)	Varnish coating:					
(1)	Makeready and/or Setup	4	144.00	576.00	144.00	576.00
(2)	Running Per 1,000 Copies.....	35	13.33	466.55	13.33	466.55
(e)	Text:					
	128 Pages:					
(1)	Makeready and/or Setup	4	2,195.00	8,780.00	2,149.00	8,596.00
(2)	Running Per 1,000 Copies.....	35	385.00	13,475.00	376.67	13,183.45
(f)	4-Page Signatures:					
(1)	Makeready and/or Setup	3	166.00	498.00	147.00	441.00
(2)	Running Per 1,000 Copies.....	26	25.00	650.00	15.33	398.58
(g)	8-Page signatures:					
(1)	Makeready and/or Setup	1	166.00	166.00	173.00	173.00
(2)	Running Per 1,000 Copies.....	8	40.00	320.00	22.00	176.00
(h)	16-Page Signatures:					
(1)	Makeready and/or Setup	3	89.00	267.00	194.00	582.00
(2)	Running Per 1,000 Copies.....	26	60.00	1,560.00	34.00	884.00
(i)	32-Page Signatures:					
(1)	Makeready and/or Setup	1	185.00	185.00	311.00	311.00
(2)	Running Per 1,000 Copies.....	8	122.00	976.00	66.00	528.00
II.	PAPER (Per 1,000 Leaves):					
(a)	Rolland opaque Natural smooth text (70lb.)	2749	11.00	30,239.00	15.19	41,757.31
(b)	Rolland opaque Natural smooth cover (80lb.)	70	55.00	3,850.00	73.31	5,131.70
	TOTAL			\$66,187.94		\$77,757.98
	DISCOUNT			0.00		\$0.00
	NET TOTAL			\$66,187.94		\$77,757.98

U.S. GOVERNMENT PRINTING OFFICE
Boston, Massachusetts

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of the

Naval War College Review

As requisitioned from the U.S. Government Printing Office (GPO) by the

Department of Defense

Single Award

BID OPENING: Quotes are due by 11:00 AM., prevailing Boston, MASS time on October 30, 2013

QUOTE SUBMISSION: This is a small purchase term contract. **Facsimile quotes in response to this solicitation are permitted.** Facsimile quotes may be submitted directly to the GPO, FAX. NO: (617) 565-1385. The Program number and bid opening date must be specified with the quote. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publications 310.2 as revised June 2001.

Abstract of contract prices are available at <http://gpo.gov/vendors/bid-opp.htm>

TERM OF CONTRACT: The term of this contract is for the period beginning date of November 01, 2013, and ending October 31, 2014 plus up to 4 optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Contract Term" clause in Section 1 of this contract.

PRODUCTION AREA: It is assumed that all production facilities used in the manufacture of the product(s) ordered under this contract will be located within 125 miles of Newport Rhode Island.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

For information of a technical nature call Anne Marie Rich (617) 565-1370 (No collect calls).

SECTION I.- GENERAL TERMS AND CONDITIONS

CONTRACT TERMS: Any contract that results from this Request for Quote will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised August 2002)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

GPO IMPRINT REQUIREMENTS: The GPO imprint requirement, GPO Contract Terms, Supplemental Specifications, No. 9, is waived.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II.
- (b) Finishing (item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Press Sheets
P-8. Halftone Match (Single and Double Impression)	O.K. Press Sheets
P-9 Solid and Screen Tint Color Match	O.K. Press Sheets
P-10. Process Color Match	O.K. Press Sheets

OPTION TO EXTEND THE CONTRACT TERM: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed (5) years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food Seasonally Adjusted," published monthly in the CPI Detailed Report by the Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index For All Urban Consumers – Commodities Less Food (seasonally adjusted) as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first period of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from November 1, 2013 through October 31, 2014 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

QUANTITIES: This contract is for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated," it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, and pursuant to the section entitled "DETERMINATION OF AWARD AND PLACEMENT OF WORK," the low contractor and each successive low contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract, except when the shipping/delivery schedule cannot be met.

PAYMENT: Submit all billing invoices to: U.S. Government Printing Office, Comptroller, Stop: FMCE, Financial Management Service, Washington, DC 20401. (NOTE: GPO offers a Contractor Fax Billing System. Please visit the GPO website for more information.)

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "SCHEDULE OF PRICES."

TO EXPEDITE PAYMENT FROM GPO, USE THE BAR CODE COVER SHEET.

REFER TO THE FOLLOWING WEB PAGES FOR INSTRUCTIONS.

Bar Code Cover Sheet: (<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>)

Getting Paid Quickly: (<http://www.gpo.gov/vendors/payment.htm#billing>)

GPOBillingInstructions:(<http://www.gpo.gov/vendors/billing.htm>)

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of books requiring such operations as image processing from furnished electronic media, printing outside covers from 2 to 5 colors (including 4-color process), coating outside covers, printing text in black, perfect binding, packing, and delivery.

TITLE: Naval War College Review.

FREQUENCY OF ORDERS: Four issues per year are anticipated.

QUANTITY: Approximately 8,000 to 9,000 copies per order with an average of 8,700 copies per order.

NUMBER OF PAGES: Approximately 144 to 184 text pages per order with an average of 158 text pages per order. In the past year, all four issues have comprised of a standard 128-page section. Additional signatures have varied.

No definite number of text pages or number of copies can be guaranteed.

An occasional order may exceed these estimated requirements.

TRIM SIZE: 7 x 10"

GOVERNMENT TO FURNISH: Electronic Media:

Platform: Files will be created on MAC computers using OSX.

Software: Page layout will be accomplished in Adobe In-Design CS5. Illustrations are created in Adobe Illustrator and Adobe Photoshop. Files will be furnished in native application and print to file (PostScript) format. PDF format may occasionally be furnished.

Note: All software upgrades (for specific applications) which may occur during the term of the contract, must be supported by the contractor. Current or near current versions will be used.

Fonts: All printer and screen fonts will be furnished in PostScript Type 1 or Open Type. The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Visuals of the electronic files for covers will be furnished.

Pantone Matching System and CMYK used for color identification.

GPO Form 952 (Disk information) will be furnished.

Print Orders (GPO Form 2511).

A supply of blue labels and selection certificates for shipping Departmental Random copies.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy, film, or in the electronic files, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished electronic media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the Contract Administrator, GPO Boston CSO, and (617)565-1370.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level. The contractor shall have available all the screen and printer fonts required to successfully output each page.

The contractor shall make all revisions to the electronic files. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product.

Each issue will contain from approximately 5 to 15 halftone illustrations. It is anticipated that the illustrations will be an integral part of the electronic media.

All halftones must be 150-line screen or equivalent.

PROOFS: Notification must be given at least 2 workday(s) prior to inspection for first proofs. One set of one-piece laminated color proofs of all 4-color process covers. These proofs must have illustrations and text matter composited. At contractor's option, digital color proofs (Kodak Approval, Screen True Rite, or similar) with a minimum resolution of 1800 dpi may be furnished. Proofs will be used for color match on press and must be representative of final output.

These proofs must have all elements in proper position. The proofs should have color control bars, tint patches and dot gain scale (such as, Brunner, GATF, GRETAG, or RIT) repeated across sheet.

One set of composite Dylux or similar proofs for text pages. At contractor's option, digital proofs created using the same Raster Image Processor (RIP) that will be used to produce the product may be furnished. Proofs shall have all elements in proper position (not pasted up), imaged face and back, and trimmed to the finished size of the product.

One Set of color key proofs will be required for outside cover color(s) other than or in addition to the 4-color process inks. At contractor's option, digital color proofs (Kodak Approval, IRIS, Rainbow or similar) maybe furnished. If digital proofs are provided, the make and model number of the proofing system utilized shall be furnished with the proofs.

After approval of cover and text proofs and after press inspection, the contractor must submit one printed advance copy for approval prior to binding. Binding and distribution must be withheld until contractor receives notice of approval of the advance copy.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The U.S. Government Printing Office reserves the right to require samples and to judge the suitability of any digital proof offered. If the samples are disapproved by the Government, the contractor will be required to submit analog proofs in accordance with the contract.

The contractor will be responsible for correct color separation.

The contractor will be responsible for performing all necessary proofreading to insure that proofs are in conformity with the copy submitted.

PRIOR TO PRODUCTION SAMPLES: Prior to the commencement of production of the contract production quantity, the contractor shall submit to the Government, not less than 10 samples each of text and cover paper to be used in the production of the contract requirements. Submit at least 5 of each sample to the U.S. Government Printing Office, Customer Service Office, JFK Federal Building, Suite E 270, 15 New Sudbury Street, Boston, MA 02203 and to Document Automation and Production Service, 700 Robbins Avenue, Building 4-D, Philadelphia, PA 19111-5094. The container and accompanying documentation shall be marked PAPER SAMPLES, and shall include the GPO program number and purchase order number.

Samples will be inspected and tested and must comply with the specifications as to kind, color, and quality of materials. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within 5 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

If the samples are disapproved by the Government, the Government at its option may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of its obligation to deliver in accordance with the shipping schedule. In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with the procedures as indicated in Article 12, "Notice of Compliance With Schedules" of Contract Clauses in GPO Contract Terms (Pub. 310.2, effective December 1, 1987 (Rev. 6-01)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specifications Standards No. 12" dated March 2011.

All text paper used in each copy must be of a uniform shade. All cover paper must have the grain parallel to the spine.

Text: 70 lb Rolland opaque NATURAL smooth text, (basis weight: 70 lbs per 500 sheets, 25 x 38"), JCP A 80

Covers: 80 lb. Rolland opaque NATURAL smooth cover, Cover, (basis weight: 80 lbs per 500 sheets, 20 x 26"), JCP L 80

PRINTING: Print text head to head in black ink. Covers 1, 4, and backstrip may print in from 2 to 5 colors (including 4-color process). It is anticipated that the outside covers for each order will print in 4-color process or 4-color process with additional Pantone ink color(s). On occasion outside covers and backstrip bleed all sides or as indicated on print order. It is anticipated that cover pages 2 prints in black ink, however, note additional Pantone ink color(s) or 4-color process may be required. Cover page 3 is black. Backstrip reads down. The contractor must match Pantone number(s) indicated on Print Order.

PRESS SHEET INSPECTION: Final make-ready press sheets will be inspected and approved at the contractor's plant for establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all make-ready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

The contractor must notify the representative of the ordering agency of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least 2 workday(s) prior to the inspection. The press sheet inspection must be scheduled during normal business hours.

The 4-color process pages must be printed on a press capable of printing four colors in a single pass through the press (minimum four printing units).

COATING: After printing, using a suitable process, coat the entire surface of covers 1, 4, and backstrip with a coat of satin varnish. The coating must be clear, noncracking, smooth, and uniformly distributed. "Sheet laminating" will NOT be acceptable.

MARGINS: Per furnished copy.

BINDING: Fold, gather, and perfect bind, with wrap around cover glued on. Trim three sides. Cover trims flush. Score covers for binding. Scoring must create hinge on covers 1 and 4 located approximately 3/16" from spine.

PACKING: Pallets are required.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into 125 equal sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to the delivery address.

A copy of the PRINT ORDER and a signed Government-furnished certificate of selection, must be included.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing for reimbursement of certificate fee.

DISTRIBUTION: Deliver f.o.b. destination to Naval Station Newport, Building 12, (NWC Supply Department Warehouse), 12 Chandler Street, Newport, RI 02841. Delivery must be made prior to 3 p.m.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies, must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order from Document Automation and Production Service DLA Document Services -Philadelphia.

Furnished material will be uploaded to vendor via FTP site.

No definite schedule for pickup of material can be predetermined. Publication dates are tentatively scheduled in February, May, August, and November.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Furnished material will be ready for pickup 22 workdays prior to delivery date.

The delivery date indicated on the print order is the date products ordered for delivery to Newport, RI. must be delivered.

Submit cover and text proofs within 7 workdays after furnished material is available to an address in Newport, Rhode Island as indicated on the print order. Proofs can be withheld 3 workdays from receipt by the Government until proofs are made available for pickup. Contractor must notify agency 24 hours prior to the availability of proofs to allow the agency the option of viewing proofs at contractor's facility.

After approval of cover proofs and after press inspection, the advance copy must be delivered to and picked up at Naval War College, Pubs and Distribution Branch, 686 Cushing Road, Newport, RI 02841-1207. Submit advance copy in time to meet the scheduled delivery date. Advance copy will be withheld 2 workdays.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RECEIPT OF DELIVERY: The contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program and print order numbers, total quantity ordered, number of cartons, quantity per carton, date delivery made, and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

These materials must be packaged, properly labeled, and returned separately from the entire job via the contractor's vehicle, Certified Mail, or any other traceable means. The contractor must be able to produce a separate signed receipt for these materials.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce 1 year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like number of issues.

The following item designations correspond to those listed in the "Schedule of Prices".

	(1)	(2)
COVER		
I. (a)	6	52
(b)	2	17
(c)	2	17
(d)	4	35

TEXT		
(e)	4	35
(f)	3	26
(g)	1	8
(h)	3	26
(i)	1	8

PAPER		
II. (a)	2749	
(b)	70	

SECTION 4.- SCHEDULE OF PRICES

GPO Facsimile Number: (617-565-1385)

Quotes due by: 11:00 a.m. / Date: 10/230/2013

CONTRACTOR'S NAME AND SIGNATURE: Fill out and return* of all the pages in "Section 4.-
Schedule of Prices", initial each in the space provided.

Contractor _____

(Address) (City) (State) (Zip)

(Person to be contacted) (Telephone Number) (Date) (State Code/Contractor's Code)

*You may FAX the Schedule of Prices pages to the above number, or you may mail them to: Boston
Regional Printing Procurement Office, JFK Federal Building, Suite E 270,15 New Sudbury
Street, Boston, MA 02203-0002

(NOTE: TELEPHONE QUOTATIONS ARE NOT ACCEPTABLE.)

PAYMENT TERMS:

Discounts are offered for payment as follows: _____ percent, _____ calendar days. See Article 9
"Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____
(Initials)

Contracting Officer: _____ Date: _____
(Initials)

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

I. PRINTING, BINDING, AND DISTRIBUTION: The prices offered must be all-inclusive for printing and binding in accordance with these specifications; and shall include the cost of image processing from furnished electronic media, all required proofs, negatives and imposition (when required), platemaking, inks, washups, printing, press inspection, furnishing advance copy, bindery makeready, folding, gathering, perfect binding, trimming, packing, palletizing, and delivery.

The cost of all paper must be charged under item II.

Covers, Per Side (Covers 1, 4 and Backstrip OR Covers 2 and 3):

(1)	(2)	<u>Makeready and/or Setup</u>	<u>Running Per 1,000 Copies</u>
(a) Printing black or a single Pantone ink color.....		..\$ _____	\$ _____
(b) Printing in 4-color process.....		\$ _____	\$ _____
(c) Printing in each add'l Pantone ink color.....		.\$ _____	\$ _____
(d) Varnish coating.....		.\$ _____	\$ _____

TEXT:

Charges will be allowed only on the basis of that combination of one basic section plus or minus such other signatures as may be required which proves to be the most economical at the prices offered. In all cases, vouchers presented to GPO must reflect the most economical method of production at the prices offered.

Exception: Unless otherwise specified, no more than three blank pages will be permitted at the end of the text.

	<u>and/or Setup</u> (1)	<u>1,000 Copies</u> (2)
Basic Text Section:		
(e) 128 pages.....	\$ _____	\$ _____
Other Text Signatures:		
(f) 4 pages.....	\$ _____	\$ _____
(g) 8 pages.....	\$ _____	\$ _____
(h) 16 pages.....	\$ _____	\$ _____
(i) 32 pages.....	\$ _____	\$ _____

(Initials)

II. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

Computation of the net number of leaves will be based on the following:

Text – Each page-size 7 x 10” leaf.

Covers – Two page-size leaves will be allowed for each complete cover. Prices offered must include the cost of paper for backstrip.

	<u>Per 1,000 Leaves</u>
(a) Rolland opaque NATURAL smooth text (70 lb.).....	\$ _____
(b) Rolland opaque NATURAL smooth cover (80 lb.).....	\$ _____

(Initials)