

**Form for Reporting Acquisition of Power-Operated Collators for Use in Other Than Authorized Printing Plants.**

JCP FORM NO. 3 (3/63)

Department headquarters shall submit this form to the Joint Committee on Printing within 30 days after acquisition of each power-operated collating machine for any installation other than an authorized printing plant.

DEPARTMENT OR AGENCY	NAME AND LOCATION OF INSTALLATION (State, City, Street, Building, and Room No.)
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**PRODUCTION INFORMATION FOR PAST YEAR**

	NUMBER OF DUPLICATORS IN EACH CATEGORY REPORTED	NUMBER OF STENCILS, MASTERS, PLATES	TOTAL UNITS PRODUCED
Stencil duplicators			
Spirit duplicators			
Offset duplicators			
<b>Total units produced</b>	x x x x x x x x x x x x x	x x x x x x x x x x x x x	

**PROJECTED PRODUCTION INFORMATION FOR NEXT YEAR**

	NUMBER OF DUPLICATORS IN EACH CATEGORY	NUMBER OF STENCILS, MASTERS, PLATES	TOTAL UNITS ANTICIPATED
Stencil duplicators			
Spirit duplicators			
Offset duplicators			
<b>Total projected production</b>	x x x x x x x x x x x x x	x x x x x x x x x x x x x	

**INVENTORY OF EQUIPMENT**

List below all equipment (see par. 9, cols. 1, 2, and 3, of current Government Printing and Binding Regulations) now in installation.

DESCRIPTION <small>Group and identify by type of machinery in the following order: Composing, platemaking, duplicators, binding, and related equipment</small>	AGE	CONDITION*	SERIAL NO.	SIZE	MODEL	ESTIMATED VALUE
						\$

SIGNATURE	OFFICIAL TITLE	DATE SUBMITTED
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\*Condition: N=new; E=excellent; G=good; F=fair; P=poor; U=unserviceable. 16-79890-1 (OVER)

**JOBS PRODUCED DURING MOST RECENT 90-DAY PERIOD**

CATEGORY OF JOBS TO BE COLLATED BY NUMBER SHEETS IN A SET	NUMBER OF JOBS IN THESE CATEGORIES				TOTAL NUMBER OF SHEETS IN CATEGORY	TOTAL NUMBER OF PAGES IN CATEGORY
	Up to 50 copies	51 to 100 copies	101 to 250 copies	Over 250 copies		
<b>Up to 8 sheets</b>						
<b>9 to 12 sheets</b>						
<b>13 to 24 sheets</b>						
<b>Over 24 sheets</b>						