

Prog:	0399-S							
Title:	Circular Reports and Application Forms							
Agency:	Library of Congress							
Term:	Beginning April 1, 2016 and ending March 31, 2017							
			ALCOM PRINTING		GRAY GRAPHICS		MCDONALD & EUDY	
			Harleysville, PA		Capitol Heights, MD		Temple Hills, MD	
ITEM NO	DESCRIPTION	BASIS OF AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PREPRESS:							
(a)	Digital Color Content Proofs.....							
per page.....	132	2.00	264.00	5.00	660.00	4.00	528.00
(b)	System Timework.....							
per hour.....	3	50.00	150.00	85.00	255.00	75.00	225.00
II.	PRINTING, BINDING, AND DISTRIBUTION:							
(a)	8-1/2 x 11" Forms.....per side.....							
	<u>Single Color</u>							
(1)	Make ready and/or Setup	8	95.00	760.00	200.00	1,600.00	125.00	1,000.00
(2)	Per 1,000 Copies	57	4.00	228.00	8.00	456.00	3.00	171.00
(b)	17 x 11" Forms.....per side.....							
(1)	Make ready and/or Setup	16	110.00	1,760.00	300.00	4,800.00	125.00	2,000.00
(2)	Per 1,000 Copies	65	5.00	325.00	10.00	650.00	7.00	455.00
(c)	25-1/2 x 11" Forms.....per side.....							
(1)	Make ready and/or Setup	11	125.00	1,375.00	400.00	4,400.00	150.00	1,650.00
(2)	Per 1,000 Copies	65	7.00	455.00	18.00	1,170.00	15.00	975.00
(d)	Saddle-stitched pamphlets.....per page.....							
(1)	Make ready and/or Setup	16	25.00	400.00	30.00	480.00	50.00	800.00
(2)	Per 1,000 Copies	32	3.90	124.80	5.00	160.00	5.00	160.00
(e)	Each additional.....per page.....							
(1)	Make ready and/or Setup	16	19.00	304.00	20.00	320.00	40.00	640.00
(2)	Per 1,000 Copies	16	3.00	48.00	3.00	48.00	5.00	80.00
III.	PAPER:							
	<u>PER 1,000 leaves</u>							
	<u>Text:</u>							
(a)	White Offset Book (50 lb).....	178	5.97	1,062.66	9.00	1,602.00	6.50	1,157.00
(b)	White Offset Book (60 lb).....	32	7.30	233.60	10.00	320.00	7.50	240.00
IV.	ADDITIONAL OPERATIONS:							
(a)	Additional folding.....per product.....	2	15.00	30.00	65.00	130.00	15.00	390.00
(b)	Perforating:							
(1)	Each perforation.....make ready.....	1	15.00	15.00	250.00	250.00	150.00	150.00
(2)	Running.....per 1,000 leaves.....	4	1.00	4.00	4.00	16.00	7.50	30.00
(c)	Shrink-film wrapping.....per package.....	425	0.15	63.75	1.00	425.00	0.25	106.25
(d)	Packing and sealing containers.....							
per containers.....	163	1.00	163.00	3.00	489.00	2.00	326.00
(e)	Palletizing.....per pallet.....	1	8.50	8.50	30.00	30.00	25.00	25.00
	CONTRACTOR TOTALS			\$7,774.31		\$18,261.00		\$11,108.25
	DISCOUNT		5.00%	\$388.72	1.00%	\$182.61	1.00%	\$111.08
	DISCOUNTED TOTALS			\$7,385.59		\$18,078.39		\$10,997.17
				awarded				



March 28, 2016

AMENDMENT NO. 1

RE: PROGRAM 399-S

SPECIFICATIONS AMENDED

Bid opening date is extended from March 28, 2016, to April 1, 2016.

Remainder of specifications same. Acknowledge on bid or amend bid by letter to U.S. Government Publishing Office -- Bid Section, -- Room C-161, Stop: PPSB, -- Washington, DC 20401, M/F: Program number, bid opening time and date. Failure to acknowledge receipt of this amendment, by amendment number, prior to bid opening time, may be reason for bid being judged nonresponsive.

Authorized by:

BRIAN T. COLEMAN
Customer Services

Written by: bc

U.S. GOVERNMENT PUBLISHING OFFICE
Washington, D.C.

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Copyright Office Circulars, Reports, and Application Forms

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Library of Congress

Circular Reports and Application Forms

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning April 1, 2016 and ending March 31, 2017, plus up to four (4) optional 12-month extension period(s) that may be added in accordance with the "Option to Extend the Term of the Contract" clause in Section 1 of this contract.

BID OPENING: Bids shall be publicly opened at 11 a.m., prevailing Washington, D.C. time, on March 28, 2016.

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Publishing Office, Bid Section, Room C-831, Stop: CSPS, 732 North Capitol Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001. Hand delivered bids are to be taken to: GPO Bookstore, 710 North Capitol Street, NW, Washington, DC, between the hours of 8:00 a.m. and 4:00 p.m., prevailing Washington, DC time, Monday through Friday. Follow the instructions in the Bid Submission/Opening area. If further instruction or assistance is required, call (202) 512-0526.

PRODUCTION AREA: It is assumed that all production facilities used in the manufacture of the product(s) ordered under this contract will be located within a 60-mile radius of zero milestone Washington, D.C.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

Abstracts of contract prices are available at <https://www.gpo.gov/gpo/abstracts/abstract.action?region=DC>

For information of a technical nature call Philip O'Neal (202) 512-0310 (No collect calls).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised August 2002)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>.

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.
- (c) Exceptions: Trim size must be controlled to the extent that a 2-page form and pages 3 and 4 of a 4-page form (after detaching) are 8-1/2 x 11" plus or minus 1/32". Also, the perforation must be exactly on the fold -- no tolerance will be allowed.

Inspection Levels (from ANSI/ACQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs/Electronic Media
P-9. Solid and Screen Tint Color Match	Pantone Matching System

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for authorized pricing adjustments(s).

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be periodically adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract. There will be no price adjustment for orders placed during the first period specified below.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from April 1, 2016 to March 31, 2017, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment is the percentage variation between Index averages as specified in this paragraph. An index called the variable mean index will be calculated by averaging the monthly Indexes from the 12-month interval ending 3 months prior to the adjustment period. This average is then compared to the average of the monthly Indexes for the 12-month interval ending December 31, 2015, called the base mean index. The percentage change (plus or minus) of the variable mean index from the base mean index will be the economic adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order may be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from April 1, 2016 to March 31, 2017, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of services shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1. The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract

SECTION 2.- SPECIFICATONS

SCOPE: These specifications cover the production of folded forms, saddle-stitched products, and perfect-bound products requiring such operations as electronic prepress, printing, binding, packing, and delivery.

TITLE: Copyright Office Circulars, Reports, and Application Forms.

FREQUENCY OF ORDERS: Approximately 10 to 15 orders per year.

QUANTITY: Approximately 1,000 to 60,000 copies per order.

NUMBER OF PAGES: 2 to 300 pages per order (most orders will be for 40 pages or less).

TRIM SIZES: 8-1/2 x 11", 17 x 11", 25-1/2 x 11".

GOVERNMENT TO FURNISH:

Electronic Media:

Platform: MacIntosh OS X

Storage Media: CD-R.

Software: Mac formatted –Adobe Creative Suite v 5, plus Freehand MX. Text and illustrations will be furnished in page format with files formatted using one or more of the referenced software.

Fonts: Mac PS and OTF typefaces used to produce the various publications. Fonts will be provided with the file, in native application format, on CD.

The contractor is cautioned that furnished fonts are the property of the Government and/or its contractor(s). All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

GPO Form 952 (Desktop Publishing - Disk Information).

One reproduction proof, Form 905 (R. 6/03) with labeling and marking specifications.

A supply of blue labels and selection certificates for shipping Departmental Random Samples.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on finished product.

CONTRACTOR TO FURNISH:

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the Agency.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. Changes primarily consist of line corrections or revisions to Reprint pages. It is anticipated that the Government will make all major revisions.

PROOFS: As ordered on the print order:

One or two sets of digital color content proofs of the entire product. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

The contractor must not print prior to receipt of an "OK TO PRINT"

The contractor will be responsible for performing all necessary proofreading to insure that the proofs are in conformity with the copy submitted. All proofs must be collated in sets, numbered sequentially, and have a one inch clear margin on all sides. Proofs must be identified with the jacket number, program number, print order number, and proof date, at least ½" from the type area. The contractor's firm name must not appear on any proofs.

STOCK/PAPER:

The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

All text paper used in each copy must be of a uniform shade. All paper must have the grain parallel to the spine.

The paper to be used will be indicated on each print order.

Text: White Offset Book, basis weight: 50 & 60 lbs per 500 sheets, 25 x 38", equal to JCP Code A60.

PRINTING: As ordered on the print order:

Print face only or head-to-head in one or two ink colors. Products may print with a 5% to 95% screened background; reverse and solids may be required. Percentage of screen will be indicated on the print order.

MARGINS: Margins will be as indicated on the print order. An occasional order may bleed from one to four sides.

BINDING: Bind as indicated on the print order. Various binding styles will be ordered as follows:

Trim four sides.

Fold from 17 x 11" to 8-1/2 x 11".

Fold from 25-1/2 x 11" to 8-1/2 x 11" with two parallel wraparound folds, title out.

Saddle-stitch in two places on left 11" side and trim three sides. Each product must contain complete 4-page signature after trimming. Single leaves connected with a lip (i.e., binding stub) to left or right side of stitches will not be allowed.

Paste on fold.

Some orders may require product to be folded down to 8-1/2 x 5-1/2" or 8-1/2 x 3-2/3".

PERFORATING: As indicated on the print order:

Perforate along the entire 8-1/2" dimension.

Perforate exactly on-the-fold -- NO TOLERANCE WILL BE ALLOWED. Precision trimming is required. Trim size must be controlled to the extent that the detached section is 8-1/2 x 11", plus or minus (1/32").

Perforate horizontally across the entire 8-1/2" dimension of a leaf and vertically to intersect the horizontal perforation.

Perforate along the entire 11" dimension at 1/2" from the binding edge.

PACKING: Shrink film wrap in units as follows, or as indicated on the print order:

2 page product = 500 per pack	12 page product = 60 per pack
4 page product = 250 per pack	16 page product = 50 per pack
6 page product = 133 per pack	20 page product = 30 per pack
8 page product = 100 per pack	Over 20 page product = 25 per pack

Products will be packed in shipping containers (size: 17-1/4 x 11-1/4 x 6"), as follows:

2 page product = 3,000 per carton	12 page product = 400 per carton
4 page product = 1,500 per carton	16 page product = 300 per carton
6 page product = 800 per carton	20 page product = 200 per carton
8 page product = 600 per carton	Over 20 page product = 150 per carton

Orders not in compliance with the Packing provisions of the PRINT ORDER/SPECIFICATIONS are subject to be rejected.

Shipping containers shall have a minimum bursting strength of 275 pounds per square inch or a minimum edge crush test (ECT) of 44 pounds per inch width.

Palletizing: Contractor will be required to furnish pallets on each order for bulk shipments to the GPO (approximately 1,000 copies per order), Library of Congress, and any destination receiving 10 or more shipping containers.

LABELING AND MARKING (Package and/or Container label):

Contractor must insert a label containing the quantity of the product inside each shrink-filmed package. All inner packages must be labeled, not marked, with label entries in bold characters at least 3/16" high.

Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

The "LCA Stock Number" as indicated on the Print Order must appear on the shipping container label, in large font.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Books		Forms	
<u>Quantity Ordered</u>	<u>Number of Sublots</u>	<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50	12,000 - 35,000	125
3,201 - 10,000	80	35,001 and over	200
10,001 - 35,000	125		
35,001 and over	200		

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to the address indicated on the print order.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, must be included.

A copy of the Government-furnished certificate must accompany the invoice sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the invoice.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing for reimbursement of certificate fee.

DISTRIBUTION:

Deliver f.o.b. destination to approximately 2 to 7 addresses within the Washington, D.C. metropolitan area.

Complete addresses and quantities will be furnished with the print orders.

Deliveries to departmental addresses will be accepted between the hours of 8:30 a.m. and 2:30 p.m. (local time) Monday through Friday, excluding Government holidays.

NOTE: If, because of security requirements, the package carrier is prevented from making inside deliveries to the James Madison Memorial Building, Library of Congress, notify Teresa McCall (202-707-8831) for immediate pickup; OR,

If the carrier is directed to deliver package to freight services, at the C-Street loading dock, inform the Freight Services Office that the package is for Copyright Office Publications Section.

Persons making deliveries or pickups through the Madison Building Loading Dock at the rear of the building on C-Street will be required to register in and out and to present some photo identification.

ALTERNATIVE DELIVERY OPTION:

All deliveries to the Madison Building Loading Dock must first be screened at the Off-Site Delivery Center for the U.S. Capitol Police located at 4700 Shepard Parkway, SW, Washington, DC. The hours of operation are 4:30 am to 7:00 pm Monday through Friday. Delivery vehicles will be inspected before proceeding to the loading dock.

To gain access to the loading docks, the contractor must have a letter on file with the U.S. Capitol Police. This letter must be on company letterhead and be signed by the owner, president, or manager. This letter must contain in print the names of persons requesting access. Names must be listed in alphabetical order, and the letter must contain the following information for each person:

- a. Name of the Company
- b. Name of the drivers/person requesting access
- c. Social Security Number
- d. Date of Birth
- e. Building to be accessed (Madison, Jefferson, Adams)
- f. Company contact person and phone number

Additionally, these items must be provided prior to admittance to the Off-Site Delivery Center:

- a. Bill of lading with the Library of Congress point of contact and telephone number
- b. Picture ID for Driver(s) and other occupants of the vehicle

Requests for access must be renewed annually. Contractors shall fax the required letter to U.S. Capitol Police at 202-563-5140 and Library Division (LD) Police Support at 202-707-0130 or 202-224-0202.

To contact the Off-Site Delivery Center, Capitol Heights, MD by phone: 301-336-8820.

Alternative Delivery Option (FedEx/UPS/other): Landover Center Annex, 1701 Brighseat Rd., Landover, MD 20785. Call or leave voicemail for Teresa McCall of delivery at 202-707-8831.

Upon completion of each order, all furnished materials along with one sample copy, must be returned to the address listed under SCHEDULE.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies, must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order.

Furnished material must be picked up by contractor personnel in Room LM-453, James Madison Memorial Building, Library of Congress, 101 Independence Avenue SE, Washington, D.C. Proofs must be delivered by contractor personnel to Room LM-453, JMMB; Teresa McCall 202-707-8831. The Government may send the print order and material via email.

Up to three orders may be placed in a single day. Schedule for orders in excess of this will be arranged by mutual agreement with the contractor.

The following schedule begins the workday after notification of the availability of print order and furnished material:

Complete production and delivery must be made within 10 workdays. Proofs, when ordered, will be held for five (5) workdays.

When required, contractor to submit revised proofs within 2 workdays after receipt of returned proofs. Revised proofs will be held for five (5) workdays.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Upon completion of each order, the contractor is to notify the Government Publishing Office of the date of shipment (or delivery, if applicable). Call (202) 512-0516 and 512-0517; callers outside the Washington, D.C. area may call toll free 800-424-9470 or 424-9471.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract for a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices".

I. PREPRESS:

- (a) 132
- (b) 3

II. PRINTING, BINDING & DISTRIBUTIONS:

- | | | |
|----|-----|-----|
| | (1) | (2) |
| a. | 8 | 57 |
| b. | 16 | 65 |
| c. | 11 | 65 |
| d. | 16 | 32 |
| e. | 16 | 16 |

III. PAPER:

- (a) 178
- (b) 32

IV. ADDITIONAL OPERATIONS:

- (a) 2
- (b) (1) 1
- (2) 4
- (c) 425
- (d) 163
- (e) 1

THIS PAGE LEFT INTENTIONALLY BLANK

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per 1,000 rate.

I. PREPRESS:

(a) Digital Color Content Proofs per page\$ _____

(b) System Timework per hour\$ _____

(Initials)

II. PRINTING, BINDING, AND DISTRIBUTION: The prices offered must be all-inclusive for printing, binding and distribution (as required), in accordance with these specifications. Prices shall include the cost of all required materials and operations, as applicable to the binding style(s) ordered.

	<u>Single Color</u>	
	<u>Makeready</u> <u>and/or Setup</u>	<u>Per</u> <u>1,000 Copies</u>
	(1)	(2)
(a) 8-1/2 x 11" forms, printing in a single color per side	\$ _____	\$ _____
(b) 17 x 11" forms, printing in a single color..... per side	\$ _____	\$ _____
(c) 25-1/2 x 11" forms, printing in a single color per side	\$ _____	\$ _____
(d) Saddle-stitched pamphlets, printing in a single color..... per page	\$ _____	\$ _____
(e) Each additional color of ink per trim/page-size unit/per color	\$ _____	\$ _____

III. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

<u>Text:</u>	<u>Per 1,000 leaves</u>
(a) White Offset Book (50 lb).....	\$ _____
(b) White Offset Book (60 lb).....	\$ _____

IV. ADDITIONAL OPERATIONS:

(a) Additional folding	per 1,000 copies	\$ _____
(b) Perforating:		
(1) Each perforation	makeready	\$ _____
(2) Running	per 1,000 leaves.....	\$ _____
(c) Shrink-film wrapping	per package.....	\$ _____
(d) Packing and sealing containers.....	per containers	\$ _____
(e) Palletizing	per pallet.....	\$ _____

My production facilities are located within the assumed area of production yes _____ no _____

(Initials)

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

- 1. Proposed carrier(s) for pickup of Government Furnished Material _____
 - a. Number of hours from acceptance of print order to pickup of Government Furnished Material _____
 - b. Number of hours from pickup of Government Furnished Material to delivery at contractor's plant _____
- 2. Proposed carrier(s) for delivery of completed product..... _____
 - a. Number of hours from notification to carrier to pickup of completed product _____
 - b. Number of hours from pickup of completed product to delivery at destination _____

INSTRUCTIONS FOR BID SUBMISSION: Fill out "Section 4. - Schedule of Prices," initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the "Schedule of Prices" with two copies of the GPO Form 910 "BID" form. Do not enter bid prices on GPO form 910; prices entered in the "Schedule of Prices" will prevail.

Bidder _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted) (Telephone Number)