

BID OPENING: Bids shall be opened virtually at 11:00 AM, Eastern Time (ET), on September 24, 2024, at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders MUST submit email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

The Jacket number (647-139) and bid opening date (September 24, 2024) must be specified in the subject line of the emailed bid submission. *Bids received after the bid opening time/date specified above will not be considered for award.*

ISSUE DATE: September 10, 2024

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS, CALL (214) 767-0451, EXT. 5 (JIM HUNT).

SPECIFICATIONS

U.S. Government Publishing Office (GPO) Southcentral Regional Office

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 09-19)).

SUBCONTRACTING: The contractor may make contracts for the furnishing of all, or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01/18)), does not apply to this procurement.

BUY AMERICAN ACT - NOTE: In compliance with Contract Terms 310.2 (Rev. 01-18), Contractor must state within bid submitted either that the end product is a Domestic end product, or a foreign end product as defined in Contract Clause 37 for the requested promotional item. Domestic end product or foreign end product must be on the face of the bid submitted for sealed bid procurements. The contractor shall indicate "product of unknown origin" when it is unknown if the product offered is a domestic end product; in that instance, GPO will consider the bid as a foreign end product, in accordance with Contract Terms, Certifications C-2 (Buy American Certification), that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States.

PRODUCT: This specification is for construction, printing and proof of 10' portable pop-up display exhibit with carry case. See Exhibit B.

TITLE: 10' curved magnetic pop-up display w/ endcaps and counter with carry case

QUALITY LEVEL: N

FIXED PRICE-INDEFINITE QUANTITY CONTRACT:

This is a fixed-price contract. The bidder submitting a response shall bid the maximum quantity, inclusive of all.

costs (including non-reimbursable mail or freight, if applicable), that shall be delivered to the Government per the specification requirements for a total of **\$324,000.00**.

Bids shall include the cost of all materials and operations for the total quantity ordered. Bids shall be prepared in conformance with the Schedule of Prices.

Potential offerors shall submit via Contractor Connect the fixed price of **\$324,000.00** plus the quantity (indicate the quantity of copies below) that their company will produce for the fixed price. Additionally, a cost must be submitted for each additional complete exhibit.

DETERMINATION OF AWARD: Award shall be made to the responsible bidder submitting a bid, whose bid specifies the most complete exhibits to be delivered to the Government for an all-inclusive, fixed-price total of **\$324,000.00**. Bidders submitting responses to this solicitation shall submit a total quantity - for the fixed price. In the event of a tie quantity, award shall be determined by the lowest, total per-unit price after application of prompt payment discount and Buy American Act factoring (if applicable). In the event there is still a tie, the contract will be awarded in accordance with the GPO Printing Procurement Regulations, Chapter XII.

Additionally, the bid shall include separate unit pricing for each additional complete exhibit.

If author's alterations are made during the proofing stage, the total quantity may be decreased in accordance with the contractor's submitted additional rate to offset the cost of the author's alterations.

NOTE: Include the number of Exhibit Displays and Carry Cases offered on Page 9.

SET UP SIZE: 2.7' D x 10' W x 7.9' H, weight 150lbs.

PAGES: N/A

DESCRIPTION: Exhibits must have the following features:

- 10' Instand Custom Portable Exhibit Display ([10' Instand Curved Magnetic Pop-up Display w/ Endcaps and Counter \(AB2 – Nomadic Display\)](#)), SKU: AB2016ON
 - Display size: 2.7'D x 10'W x 7.9' H. See Exhibit B.
 - Image size: Approximately 155" W x 96" H final trim size (0.5" bleed provided on all sides). See Exhibit A.

EACH display unit kit must include the following (See Exhibit C):

- (1) – 3 x 4' curved pop-up frame
- (7) – Magnetic connected struts
- (1) – Inkjet counter conversion kit
- (4) – Inkjet curved graphic panels
- (1) – RollOne case (42 x 26 x 22") with wrap around art to fit

Pop-up Display must:

- Be self-locking for fast set-up
- Have frame made from aircraft grade aluminum
- Have cross bracing throughout for stability
- Be constructed of tempered steel-on-steel hubs to ensure maximum strength at all critical, high stress joints
- Curved pop-up frame must be constructed using 8mm tubes with clear anodized finishing

- Flat pop-up frame must be constructed using 12.8mm tubes with black anodized finishing
- Have opposite magnet-to-magnet mounting to ensure panels self-align with seamless precision every use

Final Dimensions When Set Up:

- Outside: 2.7' H x 10. W x 7.9' D
- Shipping Weight: 150lbs

Inkjet Graphic Panels:

- Composite graphic must use hot lamination process
- Front curved and plus panels must use 5mm front laminate, 15mm print substrate, 5mm back laminate
- Curved end caps must use 5mm front laminate, 15mm print substrate, 5mm back laminate

Dye Sub Graphic Panel:

- Dye Sublimation process to be used when printing graphic wrap for case to counter conversion kit

PRINTING: Face only in full or process color. Copy is line art illustrations, color photos, text, solids, reverses and a QR code. Contractor may use four-color process using dye-sublimation inks. After printing, apply 5-mil film laminate to both sides to create a 25-mil panel(s). See Exhibit A.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to two (2) calendar years from the date the check is tendered as final payment. All other provisions remain the same.

GOVERNMENT TO FURNISH:

- Purchase Order
- A print ready Adobe Acrobat PDF file will be sent to the contractor after award using the contractor's secure SFTP site or via GPO's File Sharing Application. Fonts are embedded as subsets. See Exhibit A. Purchase Order will be emailed to the contractor after award.

NOTE: GPO Imprint information does not print on this product.

ELECTRONIC MEDIA:

- PLATFORM: Macintosh Version 10.11.1.
- COLOR: CMYK
- FONTS: Provided
- OUTPUT: 175 minimum line screen.

ADDITIONAL INFORMATION:

- Contractor must have the ability to edit PDF files (when furnished by the Government) or native files.
- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different format, the final output must be of the same or higher quality and at no additional cost to the Government.
- The contractor is cautioned that furnished fonts are the property of the Government and/or its originator.
- All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.
- Identification markings such as register marks, commercial identification marks of any kind, etc., except form number and revision date, carried in the electronic files, must not print on the finished product.
- Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.

- The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.
- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.
- Upon completion of this order, the contractor must furnish final production native application files (digital deliverable) and one "press quality" PDF file with the furnished media. Storage media must be MAC/PC compatible. The digital deliverables must be an exact representation of the final product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

CONTRACTOR TO FURNISH: All other materials and operation necessary to fulfill the contract requirements, including secure file transfer protocol (FTP) capability, and any necessary conversion program to utilize Government furnished files.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

TEXT: 15 mil, White, HD Light Blocker Polyester

LAMINATE: 5 mil satin finish film laminate

INK: Four-process color using dye-sublimation inks

MARGINS: Full bleeds, all edges. Bleeds are included in the native/PDF files provided.

PROOFS: Adobe Acrobat PDF concept proof and complete prior to production sample required:

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call Jim Hunt at 214-767-0451 x5 to confirm receipt.

Email proofs on or before **September 26, 2024**.

The proofs will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within FIVE (5) workdays after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy or contain noticeable defects they will be rejected must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

Email proofs to Keiyon.a.mccoy2@uscg.mil. Contractor must also copy contract administrator at jhunt@gpo.gov. GPO jacket number 647-139 must appear on all correspondence.

If the contractor cannot provide an acceptable set of PDF proofs by this date or within a reasonably sufficient time to allow for proof review and printing BEFORE THE ESTABLISHED DELIVERY DATE, he/she may be required to show cause as to why the contract should not be terminated for default.

After the PDF proof is approved, contractor will furnish a prior to the commencement of production of the contract production quantity, the contractor must provide ONE (1) prior-to-production sample no later than October 17, 2024. Each prior-to-production sample must be constructed as specified using the form, ink, equipment, and methods of production which will be used in producing the finished product. Paper used for samples must be of the size, kind, and quality the contractor will furnish.

The Government will approve, conditionally approve, or disapprove the samples within FIVE (5) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

The prior-to-production samples must be delivered by the date specified above to:

COAST GUARD RECRUITING COMMAND (CGRC)
Attn: Keiyon McCoy (202-795-6825)
2703 MARTIN LUTHER KING JR. AVE, STOP 7419
WASHINGTON D.C. 20593

-----1 complete prior to production sample including carry case.

NOTE: If approved, the prior sample may be counted as one of the final exhibits.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

Contractor is responsible for all costs incurred in the delivery and pickup of proofs. The following proofs will be withheld not longer than FIVE (5) workdays from date of receipt by the Government**. Prior sample will not be returned unless it is rejected.

**NOTE: The date of receipt by the Government is NOT considered the first workday.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"

BINDING: None

PACKING: Pack each kit separately. Pack to protect during transit.

Pallets are required.

The contractor shall furnish all packing materials and shipping containers and pack in such a manner as to provide protection against all the normal hazards of cross-country transportation and warehouse storage.

Shipping containers must have a minimum bursting strength of 275 lbs. per square.

Shipping containers must be packed tightly (add stuffing when necessary) and contents to be in firm contact top and bottom of the container to prevent shifting and crushing in shipping and storage operations.

NOTE: Containers must withstand at least one re-shipment from the warehouse.

LABELING AND MARKING: A carton label must be placed on each exhibit kit. The carton label must be clearly visible.

NOTE: All shipping containers require a container label. Contractors may complete and use GPO Form 905 for the container label. Complete and affix one to each shipping container where it will be visible if shipped on a pallet.

Outer label (GPO Form 905) must include:

- Title: C-CG150130K Static Display Exhibits
- Total Qty: TBD
- Exhibits per container: 1.

SCHEDULE:

- Purchase Order and Government furnished material will be available on or before **September 24, 2024.**
- Deliver all soft proofs (PDF) on or before **September 26, 2024.**
- Deliver prior to production sample on or before **October 17, 2024.**
- Deliver the balance of complete exhibits on or before **December 5, 2024.**

NOTE: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail to Keiyon McCoy (Keiyon.a.mccoy2@uscg.mil) and Jim Hunt (jhunt@gpo.gov). The subject line of this message shall be "Distribution Notice for Jacket 647-139, Req 2-50524". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

DISRIBUTION: F.O.B. Destination via traceable means to:

Industries for the Blind and Visually Impaired (IBVI)
Attn: Andy Kulich (414-778-3071)
N94W14444 Garwin Mace Drive
Menomonee Falls, WI 53051
M/F: C-CG150130K - USCG Static Display Exhibits

-----All display exhibits with carry cases.

COMPLIANCE REPORTING: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail to Keiyon McCoy (keiyon.a.mccoy2@uscg.mil) and compliance@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 647-139, Req. 47901PR22005054, GPO 2-50524 to provide copies of all delivery, mailing, and shipping receipts upon agency request.

NOTIFICATION OF SHIPMENT: Immediately after the order has been shipped, the contractor MUST furnish shipping information to Agency. Include the order title, GPO jacket number, requisition number, date of shipment, quantity (copies, # of cartons, etc.), and tracking information for deliveries. Email keiyon.a.mccoy2@uscg.mil, infosouthcentral@gpo.gov and jhunt@gpo.gov.

QUALITY ASSURANCE THROUGH ATTRIBUTES: The bidder agrees that any contract resulting from bidder's offer under these specifications shall be subject to the terms and conditions of GPO Pub. 310.1 "Quality Assurance Through Attributes – Contract Terms" in effect on the date of issuance of the invitation for bid.

LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications: Product Quality Levels:

- (a) Printing (page related) Attributes – Level N/A
- (b) Finishing (item related) Attributes – Level N/A

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

OFFERS: Offers must include the cost of all materials and operations for each item listed in accordance with these specifications. In addition to a quantity for the price called for in these specifications, a price must also be submitted for each complete exhibit at the same time as the initial order. The price for additional quantities must be exclusive of all basic or preliminary costs.

BID SUBMISSION: Bidders MUST submit email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

The Jacket number (647-139) and bid opening date (September 24, 2024) must be specified in the subject line of the emailed bid submission. Bids received after the bid opening time/date specified above will not be considered for award.

NOTE: Bidders are to fill out, sign/initial, and return pages 9-10.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

PRE-AWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

NOTE: Contractors are expected to submit invoices within 30 days of job shipping/delivery.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

CONTRACTOR: _____

COUNTRY OF ORIGIN: _____

SHIPMENT(S): Shipments will be made from: City _____, State _____.

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor’s city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated, and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

Bid Amount: \$324,000.00

SCHEDULE OF PRICES:

Quantity of Exhibit Displays with Carry Cases offered: _____

A cost must be submitted for each complete exhibit display and carry case.

Additional complete exhibit display and carry case. \$ _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

(Initials)

(COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID)

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder’s Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder

(Contractor Name) (GPO Contractor’s Code)

(Street Address)

City – State – Zip Code)

By

(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY
Certified by: _____ Contracting Officer: _____
(Initials and Date) (Initials and Date)

(COMPLETE AND SUBMIT THIS PAGE WITH BID)

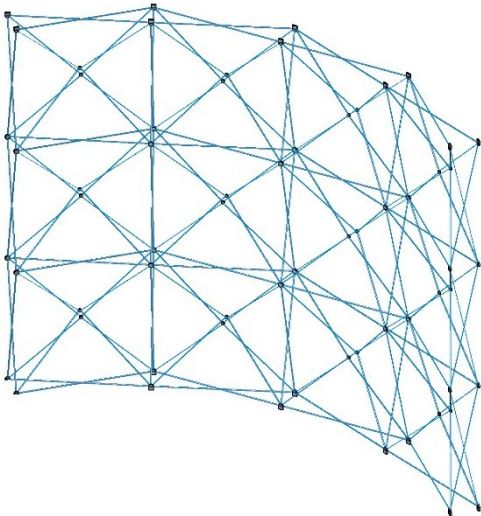
EXHIBIT A – PRINT IMAGE SAMPLE



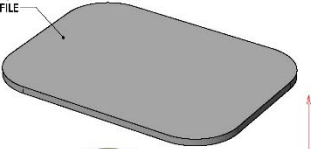
EXHIBIT B –DISPLAY



EXHIBIT C –DISPLAY COMPONENTS



REST COUNTERTOP OVER GRAPHIC
ENSURING CHANNEL ON BOTTOM
CATCHES ROLLONE CASE PROFILE



ROLLONE CASE

SLIDE PILLOWCASE GRAPHIC
OVER ROLLONE CASE

