



OFFICE of the  
INSPECTOR GENERAL  
U.S. GOVERNMENT PUBLISHING OFFICE

MEMORANDUM  
OIG-24-044

**Date:**

May 29, 2024

**To:**

Director, U.S. Government Publishing Office

**From:**

Inspector General

**Subject:**

Closed Recommendations Follow-up

This year my office began an enhanced recommendation follow-up program whereby we test previously closed recommendations to see if GPO's actions have endured. I am pleased to say that GPO's actions remain effective for the recommendations selected. We randomly chose three closed recommendations dating back to 2021. Each recommendation was tested to ensure GPO's actions taken to close the recommendations meet the original requirements outlined in the OIG report.

The following closed recommendations were tested:

- Inspection 21-03 Acquisition Services: Late Penalties (21-03-04)
  - *Recommendation:* Train all Acquisition Services employees on the cradle-to-grave process to make or support making payments within the established contractual due dates, including coordination details with the Office of Finance.
  - *Acquisition Services corrective action:*
    - Conduct an overview training on the establishment of requirements: Pre-Award, Post-Award, and Close-Out process (training with slides)
    - Consolidate job aids and create a cover sheet for listed training
    - Conduct monthly, "All hands" training and review different topics beginning January 2021

**OIG Evaluation of Compliance:** As of May 2024, Acquisition Services provided supporting training documentation for current personnel with completion dates.

- Audit 21-08 Evaluation of Product Billing Rates (21-08-03)
  - *Recommendation:* Development of a standardized fee input and calculation template.
  - *GPO Corrective Action:* GPO developed a product code analysis template for use in developing future estimates for products and revenue assessment. SOP 19-0025, Standardized Fee Input and Calculation Template Page Rate Development.

**OIG Evaluation of Compliance:** GPO established a Standard Operating Procedure (SOP) in September 2021; the established Fee Input and Calculation Template is used yearly for "cross-the-board" rate increases. Rate calculations are updated as the Finance Division completes the monthly accounting cycle. The GPO Director approved the most recent rate increase in October 2023 and made it effective January 2024.

- Inspection 21-07 Cybersecurity Controls Report (21-07-02)
  - *Recommendation:* GPO should review and update directives that have not been reviewed or updated in over two years and implement a process to ensure directives are reviewed in accordance with GPO policy.
  - *Cybersecurity corrective action:* GPO’s response to the recommendation on 04/09/2021 was, that GPO’s Office of the CIO updated and published the following GPO Directives:

Directive	Date Published	4-Year Review Date
GPO Information Systems Contingency Plan (ISCP) Policy – <a href="#">GPO 705.30A</a>	03/19/2021	03/18/2025
Information Technology (IT) Security Program Statement of Policy – <a href="#">GPO 825.33C</a> – Revised as <a href="#">825.33D</a>	02/01/2024	01/31/2028
Roles and Responsibilities for Supply Chain Risk Management – <a href="#">GPO 825.42C</a>	09/22/2020	09/21/2024
Information Technology Software License Management – <a href="#">GPO 705.33A</a>	02/25/2021	02/24/2025
IT Enterprise Data and Backup Policy (User Data) – <a href="#">GPO 825.34B</a> – Revised <a href="#">825.34C</a>	08/19/2022	08/18/2026
GPO Network Remote Access – <a href="#">GPO 825.35C</a> – Revised <a href="#">GPO 825.35D</a>	08/17/2023	08/16/2027
Rules and Regulations Governing GPO Buildings and Grounds – <a href="#">GPO 825.38C</a>	02/12/2021	02/11/2025

**OIG Evaluation of Compliance:** The CIO policies are up to date as recommended and in accordance with GPO Directive 001.1D dated 1/25/2022 “*All active GPO Directives shall be reviewed for applicability at least once every four years by the originating office or more frequently as determined by the originating office.*”

Thank you to you and your team for their support with this enhanced follow-up. If you have any questions or comments about this report, please contact me at [ndeahl@gpo.gov](mailto:ndeahl@gpo.gov) or (202) 227-5599.

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Inspector General