

BID OPENING: Bids shall be opened at 11:00 AM., prevailing Eastern Standard Time (EST), on November 27, 2020 by the U.S. Government Publishing Office, in Washington, DC 20401. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

BID SUBMISSION: NOTE: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, vendors MUST submit e-mail bids to bidsapsdc@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

The Jacket Number 030-088 and bid opening date must be specified in the subject line of the e-mailed bid submission. Bids received after 11:00 AM EST on the bid opening date specified above will not be considered for award.

For information regarding the solicitation requirements prior to award please email Dalton Everett at deeverett@gpo.gov. For contract administration after award, contact APS DC at 202-512-0307.

Additional e-mailed Bid Submission Provisions:

The Government will not be responsible for any failure attributable to the transmission or receipt of the e-mailed bid including, but not limited to, the following—

- (1) Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.*
- (2) The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit.*
- (3) Illegibility of bid.*
- (4) When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.*

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

RESTRICTED RADIUS: NOTE: LIMITED PRODUCTION AREA: All print production facilities must be located within 90-mile radius of zero milestone Washington, DC.

SUBCONTRACTING: Accordingly, Contract Clause 6, "Subcontracts," the provisions of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) are modified to permit subcontracting of the binding/bindery operations only.

NOTE: Any operations or functions that will be subcontracted for the performance of this contract must be disclosed prior to award. As part of the responsibility, the Government may evaluate the capability of any subcontractor(s) to be utilized in the performance of this contract."

PRE AWARD SAMPLES: The low responsive, responsible bidder may be required within two (2) workdays after notification by the Government, to submit to the Contracting Officer samples demonstrating their and their subcontractor(s)' ability to meet the printing, binding, and stamping requirements as stated herein. The printed samples must be format (with Bleeds) and spot varnish on stock similar to specifications that were produced in the past 180 calendar days. The binding samples must be of same type in specifications of bind and stock; similar thickness, size, and stamping as required. Bidders unable to furnish acceptable samples within the time specified; may be declared non-responsible.

POST AWARD: Conference will be required.

PRODUCT: Case-Bound Books.

TITLE: U.S. House of Representatives: The Committee on Ways and Means – A History: 1789-2020.

QUANTITY: 1,170 Case-Bound Book, Stamping Die(s), 13 QARC's, plus One (1) Digital Deliverable.

TRIM SIZE: Text Pages: 8-1/2 x 11 – Text and adhesive bound. Both bind on the 11” dimension.

Case Bound Cover: Approximately 8-5/8 x 11-1/4.

Dust Cover/Jacket: Flat: 26-1/2 x 11-1/4” (approximate) – folds to final case dimension.

PAGES: Approx. 560-pages plus Dust Cover/Jacket End-Leaves and End-Sheets

GOVERNMENT TO FURNISH (GFM): Receive via email or at Contractor's Option, Contractor's ftp; Purchase order.

Files generated on a MAC System Version 10.13.2 with files created using; Adobe Acrobat, InDesign, Illustrator and Photoshop CC. Files are supplied in Native and a PDF format. Fonts are furnished, files require bleeds all graphics are linked. InDesign native files: high res pdfs with bleed and crop marks included.

GPO Form 892 (R. 12/17) Proofs.

One GPO Form 915 (Business reply label).

GPO Form 917 (Certificate of Selection).

GPO Form 952 Desktop Publishing – Disk Information

GPO Form 2678 (departmental random copies-blue label).

GPO Form 2686 (QARC Random copies sampling & shipping instructions).

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency,

and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

DIGITAL DELIVERABLES: The contractor shall make all revisions to the electronic files. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy. Upon completion of the order, the contractor must furnish final production native application files and final production files converted to a single simple Acrobat PDF file "Optimized for Press" with proper color mode with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished.

PROOFS: One (1) set(s) of digital color content proofs for the entire Book. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product. Digital color content proof shall be used to represent spot varnish.

One (1) set(s) of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi for the dust jacket, all text pages with photos and charts.

At contractor's option, one (1) set(s) of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain *both* of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found www.gpo.gov/gporestarget.pdf. NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Spot varnish may be shown as either a digital content proof or as an overlay on the one-piece laminated proofs.

Send proofs together with the furnished media (copy, electronic files) directly to: U.S. Government Publishing Office, 44 H Street, NW, Washington, DC 20401. Attn: Congressional – Ken DeThomasis/Shirley Forster. CPS Room C-730, 202-512-0224. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than THREE (3) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 13” dated September 2019. https://www.gpo.gov/docs/default-source/forms-standards-pdf-files/vol_13..PDF.

DUST JACKET: White No. 1 Coated Cover, Dull-Finish, basis weight: 80 lbs. per 500 sheets, 20 x 26”, equal to JCP Code L61.

CASE-BOUND: Black Buckram.

TEXT: White No. 1 Coated Text, Dull-Finish, basis weight: 80 lbs. per 500 sheets, 25 x 38, equal to JCP Code A261.

BOOK COVER BOARD: Davis Permanent Binder Boards, 0.098” thick, or equal to JCP Code R30.

ENDLEAVES: Dutch Blue (50# Dutch Blue, #9181) Basis Size 22.5 X 28.5" or equal to JCP L24 Vellum Bristol Dutch Blue Cover.

Smyth (signature) sew, trim 3 sides, round, back and Blue and Gold headband. Reinforce back with crash and strong paper liner. Case bind with suitable squares.

NOTE: All text paper used in the printing of this publication must be from the same lot. All cover paper must have the grain parallel to the spine.

PRINTING: Text pages print, head to head (some face only) text and rule matter with some reversing, tables, charts, solids, Screens/tints, halftones and color photos in 4-color process. After printing, spot coat all halftones with a clear, non-yellowing, gloss varnish. Contractor must create the media for the spot coating of the images in the text. **(See PDF “spot coat” to identify pages).**

Dust Cover/Jacket: Prints full coverage, in four color process, text/rule matter, and illustration with some reversing. Bleed all sides. Contractor is responsible to adjust spine to fit and to extend bleeds as necessary. After printing, apply a clear gloss aqueous coating over the entire surface of dust jacket to prevent scratching and smearing.

STAMPING: Stamp spine and cover in a match of General Roll Leaf B-19 (shiny gold). Stamping must have solid impressions -no picking, pinholes, or filled letters. Approximate stamping area for cover: 8 ½ x 8½". Back strip reads down and centered left and right. Contractor to create ALL required stamping dies (See EXHIBIT 1) and return with Government Furnished Material

CIP information will be provided after the proof is approved.

PRESS SHEET INSPECTION: Final makeready press sheets will be inspected and approved at the

contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued January 2015. NOTE: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press' ink rollers. The control bars must show areas consisting of 1/8" x 1/8" minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

Viewing Light: Press sheets will be viewed under controlled conditions with 5000 degrees Kelvin overhead luminaries. The viewing conditions must conform to ISO 3664-2009; a viewing booth under controlled conditions with 5000 degrees Kelvin overhead luminaries with neutral gray surroundings must be provided.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least two (2) workdays prior to the inspection. Notify the U.S. Government Publishing Office, Contract Management Division, Quality Control for Published Products Section (CSPS), Washington, DC 20401, on telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing Eastern Time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1 18)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection. Virtual/remote inspection will be acceptable during COVID-related situational telework.

BINDERY & STAMPING INSPECTION: The contractor must notify the GPO of the date and time the Bindery and Stamping inspection can be performed. In order for proper arrangements to be made, notification must be given at least two (2) workdays prior to the inspection. Notify the U.S. Government Publishing Office, Contract Management Division, Quality Control for Published Products (CSPS), Washington, DC 20401, on telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing Eastern Time.

Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1 18)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection. The contractor must not bind or stamp prior to receipt of an "OK TO BIND".

INK: 4-color process + clear, non-yellowing gloss varnish. Text pages (Spot Gloss varnish halftone images), Dust Cover/Jacket: Flood Gloss Aqueous Coating.

CONSTRUCTION/ BINDING: Reinforce the endleaves and the first and last signatures with strips of ungummed, sized cotton cloth extending 1/4" on inner side of the signatures and one inch (1") on the endleaves.

Case binding construction must hold round and shoulder height must equal thickness of cover boards.

Score and fold Dust Jacket to fit finished Case-Bound book. Dust jacket must be full height and must wraparound outside edges of front and back covers extending approx. 4", flap between covers and endleaves, with backstrip centered on spine. Contractor to adjust spine as necessary.

MARGINS: Dust Cover/Jacket: Inadequate gripper, bleeds all sides. Text Pages: Adequate gripper.

PACKING: Shrink-film wrap each book. All shipping containers must be marked with "Jacket Number" 038-088, ISBN No. 978-0-16-095827-4.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II.
- (b) Finishing (item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	OK Press Sheets
P-8. Halftone Match (Single and Double Impression)	OK Press Sheets
P-10. Process Color Match	OK Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

P-7. Type Quality and Uniformity	Approved Proof/Furnished Electronic Media
P-8. Halftone Match (Single and Double Impression)	Approved Proof/Furnished Electronic Media
P-10. Process Color Match	Approved Proof/Furnished Electronic Media

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to a statement furnished by GPO certifying that copies were selected as directed. Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to kdethomasis@gpo.gov and sforster@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 038-088, Requisitions 2-01269 notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

COPIES DELIVERED TO THE GOVERNMENT PUBLISHING OFFICE MUST BE DELIVERED PRIOR TO 12:00 NOON, LOCAL TIME.

Deliver via traceable (Registered mail or signature service if by freight) 1,000 copies to: U.S. Government Publishing Office, Attention: Ken DeThomasis / Shirley Forster (202-512-0224), 732 North Capitol Street, NW, Washington DC. 20401 (202) 512-0224. No deviations from shipping instructions will be permitted. Contractor must give 24 hours' notice before delivering any copies.

NOTE: 165 COPIES: SHIP IN INDIVIDUAL MAILING CONTAINERS (IMCS) WITH THE TITLE PRINTED ON THE SPINE OF EACH CARTON.

Deliver 150 copies via traceable means to: U.S. Government Publishing Office, BAC (C&I) 1523-01, Federal Depository Library Program (FDLP), Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986. Marked Depository Copies, Item no. 1028-A.

Deliver 15 copies via traceable means to: Library of Congress, BAC (By-Law) 1525-01, U.S. Serials and Government Documents Section, U.S. Anglo Division, 101 Independence Avenue, SE, Stop 4276, Washington, DC 20540-4276, Marked: Depository File Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

NOTE: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>.

Deliver Five (5) copies, all furnished materials, stamping dies, and one digital deliverables, via traceable means (registered mail or signature service if by freight) to U.S. Government Publishing Office, 44 H Street, NW, Washington, DC 20401. Attn: Congressional – Ken DeThomasis/Shirley Forster (202-512-0224), CPS Room number C-730.

SCHEDULE: The Purchase Order and GFM will be available via e-mail or contractor's FTP site after award no later than December 1, 2020.

Submit proofs as soon as the contractor deems necessary in order to comply with the delivery schedule.

F.O.B. destination, Deliver complete by 12/30/2020.

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to compliance@gpo.gov or by calling (202) 512-0520 or faxing (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 100 copies of each package. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)

7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government.

Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

JACKET NUMBER

BID PRICE:

ADDITIONAL/M

Jacket 038-088R-1:

\$ _____

Additional Rate:

\$ _____

BID PRICE AFTER DISCOUNT: \$ _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax, fill out and return one copy.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City - State - Zip Code)

By _____
(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature) (Date)

(Telephone Number) (Email Address)

Contracting Officer Review: _____ Date: _____ Certifier: _____ Date: _____
(Initials) (Initials)

The Committee on Ways and Means
A HISTORY
1789–2019



**The Committee on Ways and Means
A HISTORY 1789–2019**