

BID OPENING: Bids shall be opened at 11:00 AM., prevailing Eastern Standard Time (EST), on November 14, 2022 by the U.S. Government Publishing Office, in Washington, DC 20401. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

BID SUBMISSION: NOTE: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, vendors MUST submit e-mail bids to bidsapsdc@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

Note: The GPO 910 "BID" Form is no longer required; **bidders are to fill out, sign/initial, as applicable, and return page 6.**

The Jacket Number 424-029 and bid opening date must be specified in the subject line of the e-mailed bid submission. Bids received after 11:00 AM EST on the bid opening date specified above will not be considered for award.

For information regarding the solicitation requirements prior to award, email deeverett@gpo.gov. For contract administration after award, contact Dalton Everett at (202) 512-0078.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: *The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:*

- 1. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.*
- 2. The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.*
- 3. Illegibility of bid.*
- 4. When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.*

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)). GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-andstandardsfilesforvendors/qatap-rev-09-19.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

PRODUCT: Perfect Bound Books

TITLE: DOL VETS TAP Employment Fundamentals of Career Transitions EFCT Participate Guide.

QUANTITY: 150,000 Copies.

TRIM SIZE: 8-1/2 x 11”

PAGES: 146 (includes Insert) plus a separate wrap around cover.

GOVERNMENT TO FURNISH: Receive via email and GPO filesharing site after award.
One (1) Purchase order.

One (1) Excel file (Mail/Distribution)

Pamela Langley, 240.899.8374 langley.pamela.k@dol.gov for print InDesign files & FTP location information.

Agency may upload to GPO File Sharing site.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PROOFS:

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at winter.timothy@dol.gov and cc: hill.cecilia.a@dol.gov and langley.pamela@dol.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (3) workdays from receipt at the Department to receipt in the contractor's plant.

STOCK/PAPER/MATERIALS: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 13” dated September 2019. https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_13.pdf

Cover: JCP Code* L20, Vellum-Finish Cover, White, Basis Size 20 X 26" Basis Weight 65 lbs.**

Text: JCP Code* A60, Uncoated Text, White, Basis Size 25 X 38", Weight 60 lbs.

Insert (name tent): Cover: JCP Code* L20, Vellum-Finish Cover, White, Basis Size 20 X 26" Basis Weight 65 lbs.**

All text paper used in each copy must be of a uniform shade.

For Covers and Insert:

In lieu of JCP Code L20, Vellum-Finish Cover, White, Basis Size 20 X 26", 65#, contractor may substitute:

JCP Code* L20, Vellum-Finish Cover, White, Basis Size 20 X 26", 80 lbs.

JCP Code* L50, Matte-Coated Cover, White, Basis Size 20 X 26", 80 lbs.

JCP Code* L60, Silk / Dull-Coated Cover, White, Basis Size 20 X 26", 80 lbs.

PRINTING:**DIGITAL PRINTING NOT ACCEPTABLE**

Covers 1 and 3 print type/rule matter, solids, illustrations, screen tints, fine detailed agency seals/logos in 4-color process with some reversing. Bleed head and outside edge. Cover 2 prints type/rule matter in 4-color process. Cover 4 prints full coverage in a build of 4-color process. Bleed all sides. After printing, apply a clear gloss/ aqueous coating over the entire surface of covers 1, 4 and spine to prevent scratching and smearing.

Insert (name tent) prints face only, a detailed agency logo/seal in color. ***Insert (name tent) Option:*** Insert to be either perforated bound in book OR inserted inside front cover.

Text pages (circle folios 3 thru 142) print head to head with type/rule matter, screen tints, illustrations, images, solids, and gradients in four-color process plus some type reversing out to appear white. Approx. 17 pages (chapter pages) scattered throughout bleed at the head and left. Contractor to insert blank pages as needed.

INK:

Text + Covers 2 & 3: 4-color process.

Covers 1 & 4: 4-color process + GAC

MARGINS:

See description herein. Inadequate Gripper: Cover/Text. Follow furnished files.

BINDING:

Score all folds plus hinge score covers 1 and 4 along entire dimension, 1/4" from bind. Perfect Bind on 11" side, wrap around cover, trim three sides, glued on. Contractor to determine spine thickness and adjust, if necessary. Grain must run parallel to the spine. Cracks or wrinkles not acceptable.

PACKING:

Shrink Wrap in units of 5 or 10 at Contractors option. Pack suitably in cartons and shipping containers to ensure books are not damaged during shipment, NTE 40 lbs./carton.

MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: DOL VETS TAP Employment Workshop (EW) Participant Guide.

REQUISITION: 23-00300

JACKET NO.: 424-029

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

(a) Printing Attributes -- Level III.

(b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Ok'd proofs/Furnished Electronic File
P-10. Process Color Match	Furnished Electronic File

DISTRIBUTION: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to winter.timothy@dol.gov; langley.pamela.k@dol.gov, AND brown.wanda@dol.gov. The subject line of this message shall be Distribution Notice for Jacket 424-029, Req. No. 22-00300. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver initial 39,240 books by 12/27/2022 to approximately 217 locations worldwide (See distribution list.)
NOTE: Overseas locations must be shipped by USPS either Priority or Priority Military Express.

Deliver 110,760 total copies (including 200 Departmental Random "Blue Label" Copies of each item) via traceable means to: Pueblo Distribution Center, 31451 United Avenue, Pueblo, CO 81001, Attn: Mario Frank (719) 295-2676.

Delivery truck must be able to reach a standard loading dock. Delivery hours: 8:00 am - 2:00 pm, Monday-Friday. Driver to contact Mario Frank @ 719-295-2676 (or if unavailable Kimberly Schmitz/Warehouse manager @ 719-295-2679), at least 24 hours in advance upon delivery and about 1 hour when arriving to the destination.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

SCHEDULE: The Purchase Order and GFM will be available via email/GPO's files sharing site after award, no later than November 18, 2022.

Deliver F.O.B. destination, first Partial by 12/27/2022.

Deliver a partial of 39,240 books by 12/27/2022 to 217 worldwide locations. (See distribution List.)

NOTE: The address for line 48 is: *118 Brookley Avenue, Bldg. 13 Suite 100, Washington, D.C 20032.*

DELIVER F.O.B. DESTINATION BY 1/6/2023 OR @ CONTRACTOR'S OPTION BY 12/27/2022.

Deliver balance of 126,480 total copies (including 200 Departmental Random "Blue Label" Copies of each item) via traceable means to: Pueblo Distribution Center, 31451 United Avenue, Pueblo, CO 81001, Attn: Mario Frank (719) 295-2676.

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to compliance@gpo.gov or by calling (202) 512-0520 or faxing (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies of each package. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

JACKET NUMBER

BID PRICE:

ADDITIONAL/M

Jacket 424-029

\$ _____

\$ _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature) (Date)

(Person to be Contacted) (Telephone Number) (Email Address)

Contracting Officer Review: _____ Date: _____ Certifier: _____ Date: _____
(Initials) (Initials)

1	H Shipping address	I EFCT Amt for updated curriculum
2	Transition Assistance Program 600 Richardson Drive - BLDG 600; RM B-248 JBER, AK 99505	260
3	ATTN: Tim Mullins 2631 Wabash Ave. Eielson AFB, AK 99702	60
4	ATTN: Richard Steele Transition Services Manager 3401 Santiago Ave, Room 256 Fort Wainwright, AK 99703	330
5	USAF TAP Attn: DOL 8517 20th Street, Rm 212 JBER, AK 99506	70
6	Coast Guard Base Kodiak (HSWL) Bldg. 7 Barracks 4 Windrider Dr. Kodiak, AK 99619-5000 ATTN: Rony Harden, Sr. (TRM)	20
7	DGR confirmed all sites in this hub get shipped to same mailing address: Commander 17th Coast Guard District Attn: Juneau Work Life Office (Jon Ridgel) P.O. Box 25517 Juneau, AK 99802	30
8	ATTN: Airman & Family Readiness Center Bldg. 677, 55 South Mitchell St. Maxwell AFB, AL 36112	50
9	Bldg 3494 Honest John Rd, Redstone Arsenal AL 35898	30
10	Andrews Avenue & Kingsman Street Bldg 4502 Room 250 Fort Rucker, AL 36362	90
11	ATTN: Mr. Mike "Rudy" Rudisill Airman & Family Readiness Center 940 Arnold Drive, Little Rock, AR 72099 Little Rock AFB AR 72099	110
12	Airman & Family Readiness Center, Bldg. 2441 **Shipping Address** 535 Granite St. Building 2441 Davis-Monthan AZ, 85707	130
13	908 Butler Rd, Building 22420, Fort Huachuca, AZ 85613	100
14	7282 N. 137th Ave Bldg 1113 Luke AFB, AZ 85309	100
15	Yuma Marina Corps, 3E Main Gate, MCAS-Yuma, Bldg 852, Yuma, AZ 85365	210
16	FFSC Classroom Building 267 Mailing address: TAP Manager – PSC 851, Box 10, FPO, AE 09834	100
17	Airman and Family Readiness Center BLDG 2179 17800 B St. Beale AFB, CA 95903 ATTN: Theresa Banks	100
18	MCCS PROPERTY WAREHOUSE Bldg. 2261 Vandegrift BLVD Camp Pendleton, CA 92055	20
19	MCCS PROPERTY WAREHOUSE Bldg. 2261 Vandegrift BLVD Camp Pendleton, CA 92055	2400
20	90 Farrell Bldg 5620, Edwards AFB, CA, 93524	20
21	Bldg 312 Avenue East and 1st Street Room #117 Fort Irwin, CA 92310	160
22	61 FSS/FSH Airman and Family Readiness Center (A&FRC) Los Angeles SFB, CA 90245	40
23	Bldg. 5305 The Hub Miramar Way, Rm 133 San Diego, CA 92145	500
24	Bldg. 5305 The Hub Miramar Way, Rm 133 San Diego, CA 92145	20
25	4025 Tripoli Avenue, Bldg# 14 San Diego, CA 92140-5290	120
26	824 Hancock Circle NAS Lemoore, CA 93245	200

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	Shipping address	EFCT Amt for updated curriculum
1		
27	Fleet and Family Readiness 1 Administration Circle, Stop 1323 Bldg. 02308 Blandy Ave. China Lake, CA 93555	30
28	Fleet & Family Support Center Building 318 Sauflay Road San Diego CA, 92135-7138	90
29	140 Sylvester Road, Bldg. 212 San Diego, CA 92106 ATTN Transition Office; Phone: 619-553-7505	200
30	3223 Adm Robinson Recreation Center San Diego, CA 92136	470
31	1000 23rd Ave., Bldg. 1169, Port Hueneme, CA 93043	170
32	Building 336 Room B Leahy rd., Monterey CA 93940	30
33	BLDG 616 412 Rifle Range Rd. Monterey CA 93944	80
34	ATTN: John Gilbertson Airman & Family Readiness Center 351 Travis Ave., Bldg. 660 Travis AFB, CA 94535	180
35	BLDG 1526 N. Twentynine Palms, CA 92278	370
36	U.S. Coast Guard Base Alameda Coast Guard Island, Alameda, CA 94501 Attn: V. Batulanon, Work-Life	90
37	30 FSS/FSH (Attn - Brian Robertson) 706 Washington Ave (Bldg 10122) Vandenberg SFB CA 93437	60
38	460 FSS/FSH 18401 E.A Basin Ave Stop Buckley, SFB, CO 80011	80
39	Main Center: 1625 Mekong Street (Bldg 6237), Fort Carson CO 80913; SFAC: 1481 Titus Blvd (Bldg 7492), Fort Carson CO 80913	760
40	135 Dover Street, suite 1203, Peterson SFB CO 80914	110
41	101 Falcon Pkwy, Schriever AFB CO 80912	50
42	Airman & Family Readiness Center, 6248 W. Pine Loop, USAF Academy, CO 80840; Large Classroom	60
43	Fleet and Family Support Center, 83 Grayling Avenue, Bldg 83, PO Box 93 Groton CT 06349-0593	70
44	Fleet and Family Support Center Bldg. 2135, PSC 1005 Box 29 FPO, AE 09593-0001 ATTN Transition Office	20
45	118 Brookley Ave Bldg 13 Suite 100 Washington, D.C 20032	220
46	1411 Parsons ave. SW Bldg. 101 Washington DC 20374	130
47	1565 AF Pentagon 811 FSS/FSH Room 5C1049 Washington, DC 20330	130
48	ATTN:Transition Office 118 Brookley Avenue, Bldg. 13 Suite 100, Washington, D.C 20032.	60
49	Airman & Family Readiness Center 846 Sumner Drive Dover, DE 19901	70
50	APO Mailing address: ATTN: TAP USAG ANSBACH UNIT 28727 BOX 6517 APO AE 09177	20

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	Shipping address	EFCT Amt for updated curriculum
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51	Mailing address: <i>US Army Garrison Rheinland-Pfalz Transition Assistance Program (TAP) Baumholder Unit 23746 APO, AE 09034</i>	100
52	Shipping address: <i>470 ABS/FSFR UNIT 3501 APO, AE 09104-3501</i>	30
53	Mailing address: <i>US Army Garrison Rheinland-Pfalz Transition Assistance Program (TAP) KAiserslautern Unit 23152 APO, AE 09227</i>	120
54	Mailing address: <i>86 FSS/FSH Unit 3221 APO, AE 09094-3221</i>	210
55	Airman & Family Readiness Center (A&FRC) Bldg. 307, Spangdahlem AB, Germany. Shipping Address: <i>Unit 3670 BOX 80 APO AE 09126 Attn: TAP Manager - Mary Snowsill APO AE 09126</i>	80
56	<i>Unit 28038 APO, AP 09112-8038</i>	300
57	<i>Panzer Kaserne, Bldg. 2915, Rm 418; Room 416</i> Mailing address: <i>USAG Stuttgart ATTN: DHR/TAP Center UNIT 30401 APO AE 09154</i>	90
58	APO Mailing address: <i>USAG Wiesbaden TAP Unit 29623, Box 76 APO AE 090005</i>	80
59	Fleet and Family Support Center Bldg. 3293 Community Support Building, A/B Classroom . Shipping address: <i>PSC 819 BOX 57 FPO AE, 09645</i>	80
60	<i>502 W Van Matre Ave BLDG 205 Eglin, Florida 32542</i>	200
61	<i>220 Lukasik Ave Room 136 Building 90213 hurlburt Field, Fl 32544</i>	180
62	<i>6801 S. Dale Mabry Hwy MacDill AFB, FL 33621- 5313</i>	160
63	<i>Fleet and Family Support Center, 27 Ranger St. Building 27, NAS Jacksonville FL 32212-0136</i>	150
64	<i>804 Sigsbee Road BLDG V4058 Key West Florida, 33040</i>	40
65	<i>NMCI, 280 Farrar Rd, Bldg. 741, Naval Air Station (NAS) Pensacola, FL 32508</i>	100
66	<i>7511 USF Enterprise St. Bldg. 3025 Milton, FL 32570</i>	30
67	<i>1 Massey Ave, Building 1, Room 1616 NS Mayport, Jacksonville, Florida 32218</i>	150
68	Airman & Family Readiness Center 842 Falcon Ave Patrick SFB, FL 32925	50
69	325 FSS/FSH ATTENTION: TAP MANAGER 445 SUWANNEE ROAD BUILDING 662 ROOM 228 TYNDALL AFB FL 32403	60

1	H Shipping address	I EFCT Amt for updated curriculum
70	Shipping address is used for multiple USCG locations within hub Transition & Relocation Manager Health Safety and Work-Life Base Miami Beach, Bldg 3 (4th fl) 100 MacArthur Causeway Miami Beach, FL 33139	140
71	ATTN:Eddie Perez Transition Services Manager 8150 Marne Road Bldg 9230 Fort Benning GA 31905	250
72	305 8th Ave Bldg 33800 Ft. Gordon, Ga 30905	280
73	640 William H. Wilson Avenue Bldg 526, Fort Stewart, GA 31314	640
74	41 Rocky Road Bldg 1289, Hunter Army Air Field, GA 31409	150
75	814 Radford Blvd Suite 20306, Albany, GA 31704	30
76	Airman & Family Readiness Center 4851 Burrell St, Bldg 404 Moody AFB, GA 31699	160
77	1063 USS tennessee Avenue Bldg 1051 Kings Bay GA 31547	120
78	725 9th St, Bldg 794 Airman & Family Readiness Center Robins AFB, GA 31098	150
79	423 FSS/FSH, Unit 5623, APO, 9459, AE, UK	30
80	Shipping Address: Airman and Family Readiness Center 48 FSS/FSH Unit 5187, Bldg 950 APO AE 09461	80
81	100 FSS UNIT 4702 APO, AE 09459 ATTN: AIRMAN & FAMILY READINESS CENTER	80
82	36th Force Support Squadron- Unit 14007, Box 17 Anderson Air Force Base Guam APO AP 96543---- 36 FSS/FSH Unit 14007, Box 17 APO, AP 96543---	60
83	Fleet & Family Support Center Guam, PSC 455 Box 157, Naval Base Guam FPO AP 96540-1157	70
84	The Aloha Center 217 Montgomery Drive. BLDG S330 RM 102 Fort Shafter, HI 96858	90
85	Work & Family Life Consultant Military & Family Support Center 4827 Bougainville Drive Honolulu, HI 96818	320
86	Transition Readiness Program Bldg. 1196, 5th St MCBH, Kaneohe 96863	240
87	673 Ayers Avenue Bldg 750 RM 136 Schofield Barracks, HI 96857-5000	410
88	Airman and Family Readiness Center (AFRC) 575 Gunfighter Ave, Bldg 180 Mountain Home AFB, ID 83647	140
89	Fleet and Family Support Center, TAP, 2221 MacDonough Drive, Bldg 617, Room 104, Great Lakes IL 60088	210
90	1 Rock Island Arsenal Building 56, Room 122A Rock Island, IL 61299	30
91	Address: 404 W. Martin St., Bldg. 1650, Scott AFB, IL 62225	160

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	Shipping address	EFCT Amt for updated curriculum
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92	Mailing address: Aviano AB Airman & Family Readiness Center Victor Villarreal 31 FSS FSH Unit 6122 APO AE 09604-0000	80
93	Mailing address: Fleet and Family Support Center, PSC 808 Box 53, FPO, AE 09618	90
94	Mailing address: PSC 824 Box 10 FPO, AE 09623	60
95	8th Street, Bldg 126 Mailing address: Transition Assistance program ATTN: David Poulin or Matt Loheide Unit 31401 Box41 APO, AE. 09630	160
96	MCB Camp S.D Butler Unit 35023 FPO AP 96379	220
97	MCB Camp S.D Butler Unit 35023 FPO AP 96378	140
98	MCB Camp S.D Butler Unit 35023 FPO AP 96379	140
99	MCB Camp S.D Butler Unit 35023 FPO AP 96379	120
100	US Army Garrison-Japan MPD, DHR, TSC Bldg 102, RM 109 APO AP 96343-5006	40
101	COMMANDER FLEET ACTIVITIES SASEBO ATTN: (PHIL FRASER) PSC 476 BOX 62 FPO AP 96322	60
102	Commander Fleet Activities PSC 473 Box 116 Yokosuka, Japan FPO AP 96349	290
103	A&FRC Bldg 220 Unit 5134 Box 80 APO AP 96368	60
104	Marine Corps Community Services ATTN: MFP/PPD PSC 561 BOX 1863 FPO AP 96310-0019	130
105	Airman and Family Readiness Center, Bldg 656, room 1400 Unit 5019 APO AP 96319	60
106	Naval Air Facility Atsugi HQ Building 949 Classroom 216 Sherman Ave FPO AP Japan 96306 ATTN: Freddie London	30
107	USAG-Okinawa Unit 35114 APO, AP 96376 Must be sent via USPS	40
108	Airman & Family Readiness Center 374 FSS/FSH Unit 5119 Bldg. 535 APO, AP 96328	50
109	PSC 307 Box 2951 APO AP 96224	30
110	Soldier Support Center Bldg. 330, Third Floor, Room 318 Camp Walker APO AP 96218	40
111	USAG Humphreys Unit 15228 APO AP 96271	290

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112	PSC 479 BOX 502 FPO AP 96269	20
113	8 FSS/FSH Unit 2030 APO, AP 96264	30
114	51 FSS A&FRC Bldg 916 UNIT 2065 APO, AP 96278-2065	160
115	Transition Assistance Program 600 Thomas Avenue, Room 266 USAG Fort Leavenworth, KS 66027-1399	220
116	212 Custer Ave, Fort Riley, KS 66442; Classroom RM# 201, 218 and Admin 101	500
117	ATTN: Dale Johnson 53147 Kansas St McConnell AFB, KS 67221	90
118	Fort Campbell TAP Center 5661 Screaming Eagle Blvd. Fort Campbell, KY 42223	1170
119	SFL-TAP, 70 Pershing Drive, BLDG. 1378 (RM 107), Fort Knox, KY 40121	260
120	Airman & Family Readiness Center, 801 Kenney Ave, STE 1400 Barksdale, La 71110	180
121	Transition Assistance Program 7460 Colorado Avenue, Bldg. 660, Rm 201 Fort Polk, LA 71446	260
122	ATTENTION: MICHELE MURPHY FLEET & FAMILY SUPPORT CENTER 400 RUSSELL AVENUE NAS JRB NEW ORLEANS, BLDG 555, RM 150 NEW ORLEANS, LA 70143	60
123	USCG Base Work-life Office 1790 Saturn Blvd New Orleans, LA 70129 Attn: Brad Welch	30
124	ATTN: DAN MAZZUCA Transition & Employment Management Branch Airman & Family Readiness Center 10 Kirtland St. Hanscom AFB, MA 01731	60
125	BLDG 4305, Rodman Road, Aberdeen Proving Ground, MD 21005	20
126	1520 Freedman Drive Room 134/133 Fort Detrick, MD 21702.	60
127	4550 Parade Field Lane Suite 303 Fort George G. Meade MD 20755	220
128	Bldg 2212 Chisholm Ave Fort Meade MD 20755	130
129	1191 Menoher Drive Joint Base Andrews MD 20762	260
130	Fleet and Family Support Center, 21993 Bundy Road, Bldg. 2090, Patuxent River, MD, 20670	50
131	Fleet and Family Support Center, Bldg. 2179, 168 Bennion Rd, Annapolis, MD 21113	150
132	Fleet and Family Support Center, 9045 Beale Road, Bldg. 11 Rm 111, Bethesda MD 20889	110

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133	Commanding Officer, USCG Base National Capital Region Attn: Robert Miller, Rm: 5P24-06 2703 Martin Luther King Jr Ave SE, Mail Stop 7201 Washington, DC 20593-7118	20
134	337 E Water Street, Sault Ste Marie MI, 49783	40
135	600 Cedar Street, Saint Paul, MN 55101-2597	40
136	13486 Replacement Avenue Building 470 Room 2218 J USAG Fort Leonard Wood, MO 65473	160
137	Bldg 527 750 Arnold Ave Whiteman AFB, MO 65305	110
138	Fleet and Family Support Center 245 Moreell Ave Facility 30 Gulfport, MS 39501-5001	100
139	Bldg 1114, 166 C Circle, Columbus AFB, MS 39710	40
140	Military Family Center. Building 0701 500 Fisher st Keesler AFB MS 39534ATTN: Tranistion Office,Holly Fisher	60
141	Fleet and Family Support Center Naval Air Station Meridian 405 Rosenbaum Ave Meridian, MS 39309	20
142	7317 Goddard Dr (Bldg. 1145), Great Falls, MT 59402.	120
143	Bldg 4- 2843 Normandy Drive Fort Bragg NC, 28310	1200
144	Career and Resource Services RM 213, Bldg. 4335 C Street MCAS Cherry Point NC 28533	450
145	AS912 Longstaff Street, Jacksonville, NC. 28540	730
146	John A. Lejeune Education Center, 825 Stone St., Jacksonville, NC 28540 Rooms 400-405, 220 & outside rooms 304/305 **Shipping Adress** Building 40 Russell Naval Annes, 40 Brewster Blvd Camp Lejeune NC,28547	2120
147	1500 Vermont Garrison Street, Seymour Johnson AFB, Goldsboro, NC, 27531	180
148	USCG Base Portsmouth Work Life –Transition Relocation Manager 4000 Coast Guard Blvd Portsmouth, VA 23703	50
149	Transition Assistance Program 507 Holzapple Bldg 207 Grand Forks AFB, ND 58204	70
150	291 Peacekeeper Place, Minot AFB ND 58704	170
151	Bldg 323 C Room 206 Offutt AFB, NE 68113	50
152	Fleet and Family Support Center, Portsmouth Naval Shipyard, Bldg. 241, Portsmouth NH 03804-5000	50

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153	US Army Support Activity, Fort Dix Bldg 5418, Room B05, Basement West Wing, Directorate of Human Resources Military, 5418 South Scott Plaza, Joint Base M-D-L, New Jersey 08640-5089	50
154	Military & Family Support Center, 3435 Broidy Rd, Joint Base MDL NJ 08641	230
155	Commanding Officer, USCG Base National Capital Region Attn: Robert Miller, Rm: 5P24-06 2703 Martin Luther King Jr Ave SE, Mail Stop 7201 Washington, DC 20593-7118	30
156	Airman and Family Readiness Center Cannon AFB, NM	180
157	749 West New Mexico Ave Bldg 788, Holloman AFB NM 88330	150
158	377 FSS/FSFR 1451 4th St. SE, Kirtland AFB, NM 87117	120
159	4755 Pasture Rd. BLDG 309 Fallon, NV 89496	60
160	4311 Washington Blvd Bldg. 312 Suite 102, Nellis AFB NV 89191	150
161	10720 Mount Belvedere Blvd, Fort Drum, NY 13602; Classrooms are C2-22, B2-23, A2-4	850
162	Fleet and Family Support Center 19 J. F. King Dr. Saratoga Springs, NY 12866	50
163	622 Swift Road West Point, NY 10996	70
164	USCG Base Cleveland HSWL Dept. Head/D9 Regional Manager 1240 East 9th Street / 26th Floor Cleveland, OH 44199	20
165	88 FSS/FSH Airman & Family Readiness Center 2000 Allbrook Dr. Area A. Bldg 2. Wright-Patterson AFB, OH 45433	190
166	Airman & Family Readiness Center 308 N. 1st St. Bldg 52, Suite 1201, Altus AFB, OK 73523-5001	40
167	2502 Sheridan Rd. Fort Sill, OK 73503	300
168	Tinker AFB AFRC: 6001 Arnold St. Tinker AFB, OK 73145	100
169	Airman and Family Readiness Center 446 McAffrey Avenue, Suite 15, Vance OK, 73705	40
170	2000 Connecticut Ave, North Bend, OR 97459	20
171	Transition Assitance Program ATTN: Jeffrey Hanks BLDG 842 Sumner Rd. Carlisle PA 17013	100
172	514 S Terminal RD Fort Buchanan PR 00934	30

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173	Fleet and Family Support Center Transition Assistance Program 1260 Peary St. Newport RI 02841	40
174	Army Continuing Education Center, 4600 Strom Thurmond Blvd, Fort Jackson, SC 29207	160
175	Shipping address is used for multiple USCG locations within hub Transition & Relocation Manager Health Safety and Work-Life Base Miami Beach, Bldg 3 (4th fl) 100 MacArthur Causeway Miami Beach, FL 33139	50
176	Military & Family Readiness Center 104 E. Simpson St. Bldg 500 Joint Base Charleston, SC 29404 ATTN: Mr. Mick Mahon	120
177	ATTN: Sel Stephens Military & Family Readiness Center 1005 Jefferson Ave., Bldg 755 Goose Creek, SC 29445	100
178	807 Hoffecker Ave. Room 23 MCAS Beaufort SC 29904	190
179	PO BOX 55018 Beaufort, SC 29904-5018	210
180	Airman and Family Readiness Center 524 Stuart Avenue, Building 1127, Shaw Air Force Base, South Carolina 29152	220
181	1000 Ellsworth St, Suite 1500, Ellsworth AFB SD 57706	140
182	FFSC , Bldg. 456 3rd Fl, 5722 Integrity, Millington 38054	50
183	Mailing address: 39 FSS/FSH, Unit 775, APO AE 09824	20
184	Airman & Family Readiness Center 382 Ave. D, Bldg 7215, Dyess AFB, TX 79607	160
185	Building 503, Pershing Rd. Fort Bliss, TX 79906	820
186	Building 503, Pershing Rd. Fort Bliss, TX 79906	160
187	Rufus Phelps III BLDG # 18010/B Wing 3rd Floor Copeland Center FT Hood, Texas 76545	1310
188	3931 Okubo Barracks Road Building 3639 Fort Sam Houston TX, 78234	230
189	2160 Kenly Ave, Bldg. 1249, JBSA Lackland TX 78236	330
190	Airman & Family Readiness Center 520 Mitchell Blvd., Bldg. 362, Rm 130 Laughlin AFB, TX 78843	40

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191	11001 D ST. Bldg H100 (4th Deck), Corpus Christi, TX 78419	80
192	746 Rosendahl St, Kingsville TX 78363	20
193	555 F Street West Bldg 693- Universal City, TX 78150	130
194	Bldg 960 on 9th Ave t @ Ave H Sheppard AFB, TX, 76311	60
195	<i>Attn: Kevin Keener c/o Commander USCG Sector Houston-Galveston 13411 Hillard St. Houston, TX 77034</i>	60
196	Airman & Family Readiness Center 17 FSS/FSH 171 Valiant St., Bldg 145 Goodfellow AFB, TX 76908-4402	70
197	3175 Vandenburg Ave. Fort Worth, TX 76127	50
198	75 FSS/FSH 5837 D Avenue, Bldg 150 Hill AFB, Utah 84056-5720	170
199	209 McNair Road Fort Myer, Va 22211	220
200	1401 B Ave. Bldg 3400, Room 126 Fort Lee, VA 23801	80
201	232 McNair Road, Fort Myer, VA 22211 Building 404, room 102	270
202	Henderson Hall - Building 21 (next to MCX) - 1555 Southgate Road, Arlington, VA 22214	50
203	Classroom address/location is 705 Washington Blvd, Rm 71, Fort Eustis, VA 23603	180
204	42 Ash Ave, Langley AFB, VA 23665	250
205	3019 Embry Loop, Religious and Family Services Annex, Quantico, VA 22134	210
206	Julia Apicella, Med/ TAP Manager Fleet & Family Support Center 6027 School House Ln, bldg. 214 Dahlgren Virginia 22448	20
207	Fleet and Family Support Center, 1327 West C. Street, Bldg. U-93, Norfolk VA 23505	1340
208	Attention to: LeRoy Olson Airman & Family Readiness Center, 4 West Castle Street, Bldg. 2365 Fairchild AFB, WA 99011	120
209	41st DIV Dr. BLDG 11577 JBLM, WA 98433	1140
210	Nor'Wester Building, 3675 W. Lexington Street, Oak Harbor, WA 98278-1900	200
211	NBK Fleet & Family Support Center ATTN: Transition Assistance Program 2901 Barbel Street Bldg 2901 Silverdale WA 98315	200

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212	120 S. Dewey St, Bremerton WA, bldg 1013, Training Rm	90
213	NS Everett, 2000 W. Marine View Dr., B2000, rm 107, Everett, WA, 98207	100
214	AirSTA/ SFO Port Angeles, WA Ediz Hook Road, Port Angeles, WA 98362 Support Training Room, Pease Building, 2nd Deck	30
215	1519 Alaskan Way South, Seattle, WA 98134, Rainier Room, Bldg 4, Deck 2	40
216	Bldg 2187 South J Street Fort McCoy, WI 54656	30
217	Airman and Family Readiness Center, 7601 Randall Avenue, Bldg. 207, F. E. Warren AFB, WY, 82005	80
219		39240