

Jacket: 504-787

Title: DANGER DO NOT OPERATE TAG

Agency: DLA

Bid Opening: May 24, 2021 at 2 PM

Contractor Name	Bid	Terms		Discounted Total
*Ascot Tag & Label	\$127,470.00	1%	20 days	\$126,195.30
*= Awarded				

Specifications by: MR
Reviewed by: MW

Dept: DLA Strategic Data Services
Reqn: 1-771251M

SPECIFICATIONS

U.S. Government Publishing Office (GPO) - Philadelphia
Southampton, Pennsylvania 18966-3820

BID OPENING: Bids shall be opened at 2:00 PM, prevailing Philadelphia, PA time, on **Monday May 24, 2021** at the U.S. Government Publishing Office, Philadelphia Regional Office. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

Any questions before or after award concerning these specifications, email Michael Rosen at mrosen@gpo.gov or call (215) 364-6465, Ext. 6.

BIDDERS, PLEASE NOTE: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, bidders MUST submit emails bids to bidsphiladelphia@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following

- Illegibility of bid.
- Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
- The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
- When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

Note: The GPO 910 "BID" Form is no longer required; bidders are to fill out, sign/initial, as applicable, and return page 6.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective 12/1/87, Rev. 01-18) and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979, (Rev. 09/19).

- GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>
- GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (Publications 310.2, effective December 1, 1987 (Rev. 01-18) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents.

1. Most recent profit and loss statement
2. Most recent balance sheet
3. Statement of cash flows
4. Current official bank statement
5. Current lines of credit (with amounts available)
6. Letter of commitment from paper supplier(s)
7. Letter of commitment from and subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Vendors are expected to submit invoices within 15 days of job shipping/delivery.

GOVERNMENT TO FURNISH: CD, Sample tag as visual reference only (not to be used for product materials/twine/etc.), Delivery Instructions Sheet Navy Forms Material, GPO 905 Sheet for Carton Labeling, Warehouse Unit-of-Issue Label and GPO Delivery Confirmation Fax Sheet

All expense incidental to picking up and returning materials and furnishing samples must be borne by the contractor. See GPO Contract Terms.

PREFLIGHT: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to mrosen@gpo.gov.

Any discrepancies of the Government Furnished Materials (GFM) and these specifications, or instances of missing files, fonts, instructions, etc. are to immediately be brought to the attention of the GPO Philadelphia regional office.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish", necessary to produce the product(s) in accordance with these specifications.

PRODUCT: A tag with die cut corners and twine attached printing in black ink on red tag stock.

QUANTITY: 3,000,000

TITLE: DANGER DO NOT OPERATE TAG

FORM NUMBER: NAVSEA 9890/8 (06-01)

PROOFS:

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must email Lashineda.alsevido@dla.mil, Thomas.hayward@dla.mil and copy mrosen@gpo.gov Proofs will be held not more than 2 days. The contractor must not print prior to receipt of OK to print

DESCRIPTION:

Product: Tag Prints head to foot, black ink (water proof) type and rule matter

Stock: Red, Type B, 15 CSU Tag Board .015" thickness. Must conform to last updated version of Fed Specs UU-T-81 in all respects except for "5 Preparation for Delivery".

Ink: Black Water Proof Ink

Trim to: 3.125" x 6.25"

Drill: (1) hole 1/4" in diameter, centered 3/16" from top dimension and reinforce the hole on both sides with a hard fiber patch. Corner Cut: Corner cut 1/4" on top (front) left and right corners.

Twine: Tags must have 16" Twine inserted and looped thru hole, with a minimum breaking strength of 20 lb. test. At contractor's option, twine to be a fibrous linen, 12-ply waxed (in conformance to commercial item description A-A-52056, dated April 9, 1990), or minimum 3-ply synthetic fiber, natural color (in conformance to the last updated Federal Specification UU-T-81). Failure on the part of the contractor to provide twine that meets this specification will result in rejection of the job at the contractor's expense. The contractor shall certify, and maintain substantiating evidence, that the product offered meets the salient characteristics and requirements of the referenced Commercial Item Description and/or the referenced Federal Specifications. The Government reserves the right to require proof of such conformance prior to first delivery and thereafter as provided for under GPO Contract Terms (310.2), Contract Clauses, 14. Inspection and Tests.

Contractor must typeset the NEW GPO imprint located at bottom right back in 6 point sans serif type, consisting of the GPO logo and imprint line followed by the current calendar year, and dash and the jacket number. There shall be no additional charge to the Government to fulfill this requirement. The NEW GPO imprint line (with U.S. Government Publishing Office) has been updated with the new GPO logo and agency name. The GPO logo for the new imprint line is available in four downloadable versions (EPS, JPEG, PDF and PNG) and are available at <https://www.gpo.gov/vendors/updates.htm>. Failure to include the imprint line may be cause for a discount.

PACKING:

Box in units of 100 tags per box. Warehouse Unit of Issue label must be affixed to the outside of package. It may be placed on the ends of the packages, if possible, or on the face of each package, centered. Reproduce Unit of Issue labels for each package. Camera-ready label art is provided to produce this label. Reproduce at approximately 3-1/4 X 5-1/2 inches, if possible. For smaller packages - this label art may be reduced in size to fit the package, as long as the type remains legible. Print on 50 Lb. White Offset Book or better or 110 Lb. White Index. Warehouse Unit of Issue labels must include Title, Stock Number, Form Number, Control Number, and Quantity. Labeling and Marking Specifications must be followed.

Pack in shipping containers. Each shipping container must not exceed 40 lbs. when fully packed. GPO form 905 (L&M Specs.) are required on each carton and must be reproduced on YELLOW stock (20 # writing or

equal). Carton dimensions (do not exceed): Height: 11 to 12-1/2 inches; Length: 11 to 11-1/2 inches; Width: 17-1/2 to 18 inches. Use only new corrugated solid fiberboard containers with minimum bursting strength of

275 p.s.i. Single or double-wall containers are authorized for use. Triple-walled shipping containers are NOT authorized and must not be used. NOTE: Uniform cartonization is required. Cartons are to contain equal amounts of Units of Issue in each shipping carton. There may be 1 carton with an odd amount, which will be placed on top of the first skid with its lesser quantity clearly marked. Failure to properly cartonize unit of issue boxes and shipping cartons will result in refusal at the warehouse, and return to the Contractor for proper packing and reshipment at the Contractor expense.

PALLETS: Pallets are required for all destinations receiving 10 or more shipping containers. NOTE: Failure to properly palletize may be cause for either repalletizing or refusal to accept, requiring the contractor to pick up, repalletize and re-deliver the job at their expense. Pallets must meet the following requirements to be used with the Standard Warehouse Operating System in the Army distribution warehouse.

Packages shall be clearly marked with specific contents and quantities and shall weigh no more than 50 lbs. individually. Blue Label boxes (if any), should be clearly marked and placed near the top of the pallet. Boxes should be of sufficient strength to support stacking on a pallet. Palletized shipments shall be shrink wrapped and secure not to exceed 56" in height with pallets suitable for movement with material handling equipment. JFOL requires advance notification of pending shipments once scheduled with carrier for delivery to include tracking or PRO #'s forwarded to the following individuals:

Shaun Sullivan – shaun.sullivan@dla.mil – (405) 226-3068

Lindsay Brock – lindsay.brock@dla.mil – (405) 203-8806

SCHEDULE:

Adherence to this schedule must be maintained. See "Notice of Compliance with Schedules", in GPO Pub. 310.2 Rev. 1-18. Purchase Order and furnished material will be electronically available to provide to the contractor by **May 26, 2021**.

Unscheduled material such as shipping documents, receipts or instructions, delivery list, labels, etc., will be furnished with the order shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RECEIPT FOR DELIVERY: As applicable, the contractor must furnish their own receipts for deliveries. These receipts must include the GPO jacket number; total quantity delivered number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copies of these receipts must accompany the contractor's invoice for payment.

Any Order Delivery/Tracking Report is required for all deliveries. Contractor to update report with each shipment and each confirmed delivery and email to: Lashineda.alsevido@dla.mil Thomas.hayward@dla.mil and mrosen@gpo.gov.

DISTRIBUTION:

Deliver F.O.B. destination. Ship all destinations by traceable means. All expenses incidental to picking up and returning materials and samples must be borne by the contractor.

Deliver Partial of 1,500,000 on/or before June 30, 2021:

Deliver Balance of 1,500,000 on/or before July 30, 2021:

Deliveries shall be made to the following address during the day and times listed below:

3420 D. Avenue, Building 1, Door 5

Tinker AFB, OK 73145

(405) 855-3039

Monday – Friday – 7:00 AM – 3:00 PM

Instructions are subject to change prior to each contract award and if changes occur JFOL will contact appropriate personnel once specified.

Return GFM, CD & 2 Samples to:

DLA Strategic Data Operations
Attn: Lashineda Alsevido / 1-771251M/504-787
700 Robbins Avenue, Bldg. 4-D
Philadelphia, PA 19111

Send 2 Samples to:

Michael Rosen - Jacket 504-787
2013 Waterfall Circle
Collegeville, PA 19426

QUALITY ASSURANCE LEVELS AND STANDARDS:

The following levels and standards shall apply to these specifications:

Product Quality Levels:

Printing Attributes – Level 4
Finishing Attributes – Level 4
Exceptions: None

Inspection Levels (from ANSI/ASQC Z1.4):

Non-destructive Tests - General Inspection Level 1
Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7. Type Quality and Uniformity	Prior Printed Sample/Approved Proof

QUALITY ASSURANCE RANDOM COPIES:

50 package/sets. The contractor is required to submit quality assurance random copies to test for compliance against specifications. The contractor must divide the entire order into 50 equal sublots for each Item and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. A copy of the purchase order/specifications must be included.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies (**NOTE: to be mailed to WASHINGTON, DC). The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order number must be furnished with billing.

BID OFFER

SHIPMENT(S): Shipments will be made from: City _____, State _____

JACKET NO: 504-787

Bid Price \$ _____ Additional _____ Rate _____

DISCOUNTS: Discount is offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

_____	_____
(Company Name)	(GPO Contractor's Code)

(Street Address, City, State and Zip Code)	
_____	_____
(Printed Name and Title)	(Telephone number)
_____	_____
(Signature)	(Date)
_____	_____
(E-Mail)	(Facsimile Number)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)